



Kumoricon '09 Programming Budget Request Form

No Budget request will be approved without an Event/Panel Information form filled out *First*.
All fields must be filled for consideration. Due no later than June 6th.

Name _____ Phone # ____ - ____ - _____ Email _____

Event/Panel (please, one per form only) _____

Amount Requesting (please attach a second sheet with budget breakdown) \$ _____

Do you wish the convention to purchase your items for you? Yes _____ No _____

If yes, describe in detail the items you wish bought and attach to this form. Items bought for a panel or event will arrive at the convention on Friday before the con. If you need them mailed to you beforehand, please provide mailing address as well.

If no, can you be reimbursed? Yes _____ No _____

If yes, when do you need reimbursement by? (Allow for 1 week buffer.) __/__/__

If no, please state what, ideally, you would like to happen. _____

Have you received any donations? Yes _____ No _____

If yes, what and by whom? _____

I hereby state that I am either a member of Kumoricon staff or volunteer panelist and attest that all information presented here in is the truth to my knowledge. If any information changes between the date I sign this and June 15th 2009, I am responsible to relay said information to my manager or the Programming Director. I also attest that all funds received because of this form will be spent on Kumoricon 2009 and all unused funds are to be returned or in the case of reimbursement information relayed to my manager or the programming director.

Signature _____ Date _____

Official use only # _____

Approved _____ Not approved (explanation) _____

Amount Awarded \$ _____ Amount actually spent \$ _____ Over _____ Under _____

Reimbursement paid? Yes _____ No _____ On time? Yes _____ No _____

Director's signature _____ Treasurer's signature _____