Membership Meeting





Quorum Count

20 needed to reach quorum
Altonimbus members (2025 Staff)

CHOOSE ONE:

Discord: Click "**present**" button pinned in the **#meeting-chat** (wait for the bot)

Twitch: Please send "!present" in chat



OPEN MIC NEAR END OF MEETING

You must join the public Discord to participate:



Approval of Minutes

August 30, 2025

Meeting minutes can always be found at www.kumoricon.org/meetings

Kumoricon 2025 Department Reports





CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

Robert Trotter (he/him): Chair

Joseph Mason (he/him): Vice Chair, External Support

Zarek Lee (he/they): Vice Chair, Internal Support



CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

- * Working on the backend helping where we can.
- ★ Shoutout to the training team getting a new Code of Conduct Training for the year!



INFRASTRUCTURE

Infrastructure Office | Convention Center | Hotel | Information Technology | KumoriMarket

Leon Lewis (he/him): **Director of Infrastructure**

Elaina Day (she/her): Assistant Director

Taylor Cheetham : Assistant Director



INFRASTRUCTURE

Infrastructure Office | Convention Center | Hotel | Information Technology | KumoriMarket

- ★ Staff hotel form has closed. Hotels team is working hard to get invoices out.
- ★ All staff at the DoubleTree will be eligible for free continental breakfast, every morning between 7am-9am. More details to come soon.



Information Booth | Registration Hall | Attendee Registration | Staff Registration | Specialty Registration | Attendee Volunteer | Registration Software

Hannah Eulberg (she/her): Director of Membership

Emily Vuong (she/her): **Assistant Director**

Jessica Ulibarri (she/her): Executive Assistant



Information Booth | Registration Hall | Attendee Registration | Staff Registration | Specialty Registration | Attendee Volunteer | Registration Software

2025 Current Registration Numbers

- Attendee Pre-reg: 4,965
- VIP: 32

Pre-Registration Price

\$90* through Oct 25th

*card processing fees applied at checkout

Information Booth | Registration Hall | Attendee Registration | Staff Registration | Specialty Registration | Attendee Volunteer | Registration Software

What We've Been Up To:

- ★ Finished the Registration Training Guide for Kumoricon 2025! Training dates for registration have been sent out. If you would like to attend and are not on the registration team, please reach out to registration@kumoricon.org and we can send you details.
- ★ All badge and lanyard designs and information have been sent to our manufacturer for processing and shipping.
- ★ VIP custom items all in process of production or shipment!
- ★ Registration Training Meeting Opportunities: Saturday, September 27th from 2:30pm-4:30pm; Sunday, October 19th from 12:30pm-2:30pm in the Staff Discord.
- ★ Coming up: Info Booth training, meeting with Ops for badge strikes, staff Eventeny check-in setup, and finishing ordering consumables.

Information Booth | Registration Hall | Attendee Registration | Staff Registration | Specialty Registration | Attendee Volunteer | Registration Software

Attendee Volunteers



Kumoricon is looking for attendee volunteers, those who have purchased a regular attendee membership for Kumoricon, who are willing to donate at least four hours of their time during Kumoricon 2025!

It's a great way to test whether you want to make the bigger jump to staff next year.

If you can spare some time to help out, it would be greatly appreciated! To sign up, scan the QR code on screen, or visit our website under "Staff Registration" for more info.

Information Booth | Registration Hall | Attendee Registration | Staff Registration | Specialty Registration | Attendee Volunteer | Registration Software

We're Hiring!

Registration Hall

★ Crew

Staff/Specialty Registration

AreaManagerSupport

Attendee Registration

★ Area Manager

★ Shift Lead

Volunteers

★ Lead



OPERATIONS

Risk Management | Floor Support | Administration | Amenities & Learning

Ange Abuyen (she/they): **Director of Operations**

Mariona Gates (she/her): Assistant Director

Patrick Frymire (he/they): Assistant Director

Tami Haffield (she/they): Executive Assistant



OPERATIONS

Risk Management | Floor Support | Administration | Amenities & Learning

★ Trainings

- Open to all Staff: Radio Etiquette
- Only for Ops Staff: Lost & Found, Floor Support, Monday.com

★ Locker Visit

Final prep for convention weekend

Staffing Highlight!

Floor Support Crew:

- Helping with Line control, peace-bonding, and policy enforcement.
- ★ Great way to explore the convention space, interacting with attendees, and staff in many areas.



Programming Office | Special Events | Main Events | Live Events | Maid Cafe Panels | Online Content | Tabletop Gaming | Video Gaming

Bennett Do (he/him): **Director of Programming**

Jaki Hunt (she/her): Assistant Director

Steven Garcia (he/him): Assistant Director

Becca Wishon (she/they): Executive Assistant



Programming Office | Special Events | Main Events | Live Events | Maid Cafe Panels | Online Content | Tabletop Gaming | Video Gaming

- ★ The Panel Review team is working on multiple drafts for the schedule. They are doing their best to get the information out as soon as possible.
- ★ Coordinating with other departments with general logistics.
- ★ Working with OCC on catering for events.
- ★ Supporting Event Coordinators with their areas and purchasing supplies.
- ★ Locker visits for inventory.



Programming Office | Special Events | Main Events | Live Events | Maid Cafe Panels | Online Content | Tabletop Gaming | Video Gaming

Programming Events and Contest Statuses

Name	Status	Deadline
Cosplay Cabaret	Closed	9/18/2025
Cosplay Contest	Closed	9/24/2025
Fan Fiction Contest	Open	10/3/2025 Novel 10/10/2025 Novella 10/25/2025 Other entries



Programming Office | Special Events | Main Events | Live Events | Maid Cafe Panels | Online Content | Tabletop Gaming | Video Gaming

Programming Events and Contest Statuses

Name	Status	Deadline
Idol Festival	Open	10/4/2025
Cosplay Chess	Open	10/10/2025
Fan Art Contest	Open	10/31/2025
Karaoke Contest	Open	10/27/2025 Online Entries 10/31/2025 Waitlist
Gunpla Lounge Showcase	TBD	TBD



Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising Social Media | Signage | Merchandise | Multimedia | Photography | Videography Online Video | Hall Cosplay | Photobooth

Jessica Ulibarri (she/her): Director of Publicity

Sierra Rice (she/her): Assistant Director

Charly Youravish (any/all): Executive Assistant



Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising | Social Media | Signage Merchandise | Multimedia | Photography | Videography | Online Video | Hall Cosplay | Photobooth

Things to Report

- ★ Most Merchandise items have been ordered and paid for. We have one or two more items to go, and we will have purchased everything for this year.
- ★ We received a total of 60 entries for the 2026 Mascot Contest, which are being processed and will hopefully go to voting soon.
- ★ Between now and con, we have multiple digital ad campaigns happening. Keep your eye on *Portland Mercury*, *Willamette Week*, *PDX Pipeline*, and *PDX Parent*.
- ★ We are just over a month to con, and the various Publicity teams are getting extremely busy. Please remember to follow the correct processes if you need something from us, but also remember that **everyone** on the team is a volunteer, and while we try very hard to get things done when requested, it may not always be possible.



We're excited to announce that our wonderful sponsor, pc/nametag, is providing Kumoricon fans with a 10% discount on custom badge ribbons!

Create your ideal ribbon at pcnametag.com/custom-badge-ribbon-4-inch.html and use the code SPCON25 at checkout to receive your savings!*

*Limit one per customer.

Offer available until 12/31/25.

Additional terms may apply.



Join We Touch Grass for Kumoricon's Official Afterparty! Featuring a performance by the one and only Alex Kade!

Join us Halloween Night: Friday, October 31 at the Roseland Theater. Show starts at 9pm.

Tickets are on sale NOW at https://tinyurl.com/wtg-kumoricon-after This is a 21+ ONLY event.

Follow @TouchGrassEnt on Instagram so you don't miss a single announcement!



Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising | Social Media | Signage Merchandise | Multimedia | Photography | Videography | Online Video | Hall Cosplay | Photobooth

We are hiring!

Publicity Office Organizer & Support

- ★ Organizer helps manage the workflow of the Publicity Office:
 - Facilitates with on-demand printing needs.
 - Coordinates and delegates delivery of print and sign needs.
 - Helps keep an eye on schedule changes and social platforms during con.
- ★ Support helps the Organizer with Publicity Office work:
 - Assists with the delivery of printed materials to other departments.
 - Works with computers and other electronics to print and laminate.
 - Other tasks as assigned to ensure a smooth operation within the Publicity Office.

For more information visit

https://www.kumoricon.org/staff-application?position=organizer-publicity-office https://www.kumoricon.org/staff-application?position=support-publicity-office



Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising | Social Media | Signage Merchandise | Multimedia | Photography | Videography | Online Video | Hall Cosplay | Photobooth

We are hiring! Videographer, Multimedia

- ★ Use videography to cover the convention including panels, attendees, guests, and everything in between, with a primary focus being on the area or areas you are assigned.
- ★ Produce **two** finished videos for the convention:
 - One should be a special focus. This could be on a specific event, attendee interviews, staff hijinks, timelapse, con commercial, etc.
 - Second can be a finished video highlighting the convention weekend in any style you choose. This video could be a second special focus if you'd prefer.
- ★ Your own camera equipment suitable for advanced-level videography.
- ★ Familiarity with editing software, either paid or free is required.

For more information visit https://www.kumoricon.org/staff-application?position=videographer-multimedia

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising | Social Media | Signage Merchandise | Multimedia | Photography | Videography | Online Video | Hall Cosplay | Photobooth

2025 Design & Print Deadlines

- ★ Information for the printed Pocket Guide needs to be submitted by TODAY. If you need an extension, please email publicity@
 - This includes:
 - Hours
 - Locations
 - Policies & Procedures
 - Logos for Sponsors & Thank yous
 - Advertisement Artwork
- ★ Requests with print-ready files provided by the requester must be submitted by Saturday October 11, 2025.

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising | Social Media Signage | Merchandise | Multimedia | Photography | Videography Online Video | Hall Cosplay | Photobooth

Things to remember when submitting requests to Publicity

- ★ All items that will be consumed by the public (this includes staff) must be reviewed by Copy Editing & Branding to make sure they meet Kumoricon's Branding standards.
- ★ When you are submitting requests to Publicity for either copy editing, website updates, announcements, or graphics, please make sure to specify a date that you want or need the project completed by.
- ★ If you are looking to make an announcement on social media, please make sure you are also make a request to graphics for the announcement image.

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising Social Media | Signage | Merchandise | Multimedia | Photography | Videography Online Video | Hall Cosplay | Photobooth

Things to remember when submitting requests to Publicity

- ★ If you are looking to make changes to something on the website and want it announced by Social Media once completed, please make sure you are submitting separate requests to both teams.
- ★ If something is being announced on the website and social media, please be aware that it must first be posted on the website and the social media announcement will be posted within 24 hours of the website post going live.

Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Kalavena Castiello (she/they): Interim Director of Relations

Pam Crawford (she/her): Assistant Director

Robert Trotter (He/Him): Assistant Director

Amber Etherton (She/Her): Executive Assistant



Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Things to Report

- ★We've hired a guest manager. Welcome Kris Lugo to the team! He has already been a great help in getting everything on track for this year.
- *After a successful outreach year, we were able to fill our Partner Tables quickly. All contracts have been sent out, and we're now waiting to hear back.
- ★We're working hard to get the last few guests announced, with several more still on the way!
- ★The budget line for 2026 has been approved! We're hoping to announce some exciting guests for 2026 during Closing Ceremonies.

Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Autograph Support

- * Works with the management team to oversee guest autograph sessions at the conventions.
- ★ Serve as a primary point of contact for attendees while assisting with the management of the autograph lines. Includes directing individuals to designated areas and providing general convention & autograph specific information.
- ★ Is able to demonstrate strong communication skills while responding to attendee inquiries, offering assistance, and addressing questions related to autograph sessions.
- * Additionally, assume the role of a secondary liaison during non-session periods, ensuring a seamless and positive attendee experience.
- * At least one year of customer service experience is required.

Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Green Room & Green Lounge Support

- ★ Support for Green Room & Green Lounge are expected to assist and serve Guests and Industry that have access to the area. This includes but is not limited to food, beverage, or general customer service.
- ★ This position requires one year of customer service experience, and at least one year experience with food handling. Additional experience working with high-profile clientele in a service environment is preferred.
- ★ This position requires a valid food handler card, and for alcohol-restricted area (Green Room) you must be 18 or older with an alcohol service permit.



SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Stephen Weber (they/them): **Secretary**



SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

- ★ Minutes and ratifications are current.
- ★ Our trademark renewals were accepted, and we are now set for another ten years.
- ★ I am looking for moderators and tellers for the election Q&A that will take place during the Annual Meeting of the Membership. This will tentatively be **Saturday**, **November 22nd**.
- ★ Friendly reminder: **All** staff are required to have a legal name on file before ratification. This is so you can can pick up your badge at con. If you do not want your full name visible in the directory, please use a Privacy Name or Preferred Name **AND** complete the Name on ID fields.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Executive meetings summary:

The executive board has met once since the last membership meeting.

September 20, 2025:

- ★ Approved a spending transfer for Infrastructure to purchase badge ribbons.
- ★ Approved a spending transfer for Operations to cover additional security costs.
- ★ Approved pre authorizing spending for Relations for 2026 to begin signing guests.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Executive meetings summary:

September 20, 2025 (con't):

- ★ Approved a 2026 initial spending request for Outreach.
- Reviewed a request from Outreach to expand their management team. Headcount will be increased for 2026.
- Reviewed concerns about current staffing levels and the projected number of staff by the start of con.
- Reviewed an update on the Staff Hotel block. This is currently over budget.
- ★ Finalized logistics for trick or treating at con.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Executive meetings summary:

Out of meeting board actions:

- ★ Approved a spending transfer for Relations to cover additional expenses for Guest flights.
- ★ Approved an amendment to the 2025 DoubleTree contract. This will add complementary breakfast for all staff hotel rooms at the DoubleTree.
- ★ Approved an amendment to the 2026 and 2027 DoubleTree contracts to add complementary breakfast to all staff hotel rooms.



TREASURY

Financial Administration & Reporting | Banking | Bookkeeping Asset Management | Supply and Logistics

Jeremy Cook (he/him): Treasurer

Jeffrey Wiegand (he/him): Assistant Director





TREASURY

Financial Administration & Reporting | Banking | Bookkeeping Asset Management | Supply and Logistics

- ★ The Treasury team is working hard to make sure bills get paid!
- ★ We are in need of Treasury staff to aid transport and accurate counts of con cash.



OUTREACH

Reaching out to the stars and letting them know we exist

Devin Hunter (he/him): Lead

Brian Mathews (he/him): Facilitator



OUTREACH

Reaching out to the stars and letting them know we exist

- ★ The last big event of the season, Rose City Comic Con, happened, and it performed within our expectations. Economic uncertainty was a major factor for those who want to come to Kumo but have not yet purchased a badge.
- ★ Ani-Medford, our most southern event, seemed smaller this year. It continues to attract people who are new to conventions and it gives an an opportunity to expand our reach to a new audience.
- ★ Next Outreach Meeting is October 8th at 7:15 pm on the Staff Discord.

OUTREACH

Reaching out to the stars and letting them know we exist

Upcoming Events





October 17-19 Portland, OR November 8-9 Seattle, WA





GOOD OF THE ORDER



Good of the order is accepting submissions!

You can email good.of.the.order@kumoricon.org!

Staff Registration Update

After much discussion, the board has voted to update our Staff Policies so that we are able to either set a limit to the number of staff able to be hired during a convention year, or to be able to set a cut-off date for staff hiring.

With the policy approved and in place, due to budget limitations, we will be implementing a cap of 700 unique staff members for 2025. For reference, we are currently sitting at approximately 630 staff. If you know of anyone who is either pending registration or has not yet applied for staff but are still interested, please encourage them to do so promptly, as we cannot guarantee how long staff will be open.

If you have any questions or concerns, please reach out to your director or email staff.registration@kumoricon.org

JOIN STAFF

Want to join staff but not sure what you want to do?

Know what you want to do or need some help making a decision?

Review open positions here:





kumoricon.org/staff-registration

TRAINING

Essential knowledge and information for all staff

Code of Conduct (required)

- ★ Stage-A
 - 9/27 Sat 1:00pm-2:30pm (after Membership meeting)
 - 10/04 Sat 10:00am-11:30am
 - 10/11 Sat 1:00pm-2:30pm
 - 10/14 Tue 7:00pm-8:30pm
 - 10/24 Fri 7:00pm-8:30pm

Radio Etiquette (optional)

- ★ Stage-A
 - 9/29 Mon 6:00pm-7:30pm
 - 10/04 Sat 11:30am-1:00pm
 - 10/07 Tue 6:00pm-7:30pm
 - o 10/12 Sun 2:00pm-3:30pm
 - 10/23 Thu 6:00pm-7:30pm



Anime Movie Minute The blue page







Anime Movie Minute The red page

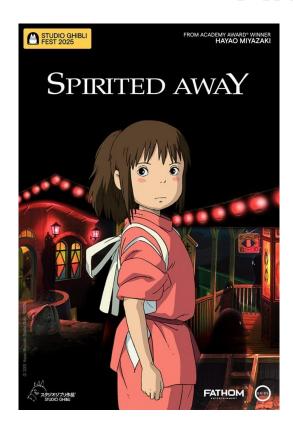








Anime Movie Minute The black page I had to give this one some help







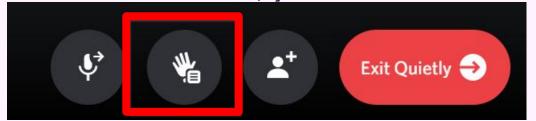


Open Mic Time!

If you have questions, comments, or anything to bring up:
Go to the public Discord, and use the "raise hand" icon in the meeting channel.

A moderator will invite you to the stage, and you have to accept.

Remember, you're live!





Thank you!

CON WEEKEND

Oct 31 – Nov 2, 2025 at the Oregon Convention Center

CURRENT FULL WEEKEND PRICES

Ages 13+ **\$70***

Ages 6-12 **\$25***

Ages 0-5 FREE

Volunteer Staff FREE

*additional Processing Fees Apply.