

Kumoricon / Altonimbus Entertainment

Regular Meeting of the Membership

on June 28, 2025, 1:00 pm

Via Discord and Twitch

Call to order

The meeting was called to order at 1:00 pm by Robert Trotter, Chair.

At the initial quorum count, the meeting continued once 20 members signed in as present, thus meeting quorum. In total during the meeting, 28 members signed in as present out of 731 total, with 20 needed to reach quorum.

Minutes

The minutes from May 24, 2025 were approved without objection.

Reports

Chair

Robert Trotter, Chair, presented slides [*lightly copy-edited*]:

- Accessibility Awareness - Why provide accommodations?
 - Disability is a real, tangible part of the human experience.
 - Everyone deserves a chance to participate fully in life.
 - Examples:
 - Adjustable text size/zoom function
 - Audiobooks
 - Low stimulation areas (AFK)
 - Eyeglasses
- Staff BBQ tomorrow! Bring a chair, bring some sunscreen, and get ready for a party.
- Working with other teams to provide support where we can.

Infrastructure

Leon Lewis, Director of Infrastructure, presented slides [*lightly copy-edited*]:

- Attendee Hotels have launched. Working out final issues for Staff Hotels.
- Rooms at the Hyatt are limited this year due to an overlapping event. The staff block does have some Hyatt rooms, but priority will be given to staff with accessibility needs or staff whose jobs require them to work at the Hyatt.
- Hyatt hotel block will return to normal levels next year.

Membership

Hannah Eulberg, Director of Membership, presented slides [*lightly copy-edited*]:

- 2025 current registration numbers:
 - Attendee pre-reg: 3,272

- VIP: 13
- Pre-registration price:
 - \$80* through Aug 2nd
 - *card processing fees applied at checkout
- What we've been up to:
 - Worked with the board to approve changes to staff and guest badges, updates will be available on the website and sent by email soon! Please reach out to membership@kumoricon.org with any questions.
 - Almost all graphics requests have been submitted or updated, waiting on a few last minute items before being done.
 - Keeping up with staff applications and emails, communicating with managers on upcoming projects and events.
 - Membership locker visit: Saturday, June 28th from 2 pm-5 pm (will be in #membership-voice for those who want to join virtually.)
- Kumoricon is looking for attendee volunteers, those who have purchased a regular attendee membership for Kumoricon, who are willing to donate at least four hours of their time during Kumoricon 2025!
 - It's a great way to test whether you want to make the bigger jump to staff next year.
 - If you can spare some time to help out, it would be greatly appreciated! To sign up, visit our website under "Staff Registration" for more info.
- We're hiring!
 - [Numbers indicate the number of staff still needed.]
 - Info Booth
 - Crew (5)
 - Staff/Specialty Registration
 - Staff Reg Area Manager (1)
 - Staff/Specialty Support (5)
 - Registration Hall
 - Crew (36)
 - Volunteers
 - Lead (4)
 - Attendee Registration
 - Area Manager (1)
 - Shift Lead (3)
 - Registration Software
 - Support (1)

Operations

Ange Abuyen, Director of Operations, presented slides *[lightly copy-edited]*:

- Assisting with scheduling an OCC walk-through.
 - Collaborative - open to all departments
 - United Security & OCC Guest Services joining.
- Training capsules
 - Radio Etiquette training slides going to copyediting.
 - Line Control/Lost & Found info being compiled.
- Staffing highlight!
 - Floor Support:
 - We need people who are enthusiastic about being helpers.
 - It's a great way to see all different parts of the convention.
 - Volunteers will also be considered.

Programming

Bennett Do, Director of Programming, presented slides *[lightly copy-edited]*:

- Event Coordinators and Managers are working hard on their specific events and contests. Look for social media announcements in the next incoming months for dates.
 - Panel Application is currently open.
 - [Applications will close on August 1st.]
- Coordinating and connecting with other departments and vendors to plan Main Events logistics.
- Planning our catering logistics for events that involve food service.
 - Maid Cafe
 - Sake
 - Tea Party (New)
- Recently went to the locker to do an initial reorganization and inventory.
- Hiring spotlight:
 - Fan Art Coordinator
 - Oversees the Fan Art Contest
 - Opportunities to provide Art Panels
 - Monitors Open Art room

Publicity

Jessica Ulibarri, Director of Publicity, presented slides *[lightly copy-edited]*:

- Things to report:
 - 2026 Mascot Contest has launched.
 - Signed an advertising contract with PDX Parent.
 - Working on an advertising contract with Willamette Weekly.
 - Working on some new 2025 merch items.
 - Website is hard at work on updating programming and contests.
- We are hiring!
 - Team Lead for Website
 - Assistant Director for Publicity
 - Project Manager for Graphics
 - Developer for Website
 - Support for Groupware
 - Moderation for Social Media
- Things to remember when submitting requests to Publicity:
 - When you are submitting requests to Publicity for either website updates, announcements, or graphics, please make sure to **specify a date** that you want or need the project completed/announced by.
 - All items that will be consumed by the public (this includes staff) must be run past copy editing & branding to make sure it meets Kumoricon's Branding standards.
 - If you are looking to make an announcement on social media, please make sure you are also making a request to graphics for the announcement image.
 - If you are looking to make changes to something on the website and want it announced by social media once completed, please make sure you are submitting separate requests to both teams.
 - If something is being announced on the website and social media, please be aware that it must first be posted on the website and the social media announcement will be posted within 24 hours of the website post going live.
- 2025 Design & Print Deadlines:

- Requests that **require design and/or layout** to be done by Kumoricon's Graphics Design Team must be submitted by **Saturday, September 13, 2025**.
- Information for the printed Pocket Guide: **Hours, Locations, Policies & Procedures**, needs to be submitted by **Saturday, September 27, 2025**.
- Requests with **print-ready files provided by the requester** must be submitted by **Saturday, October 11, 2025**.

Relations

Pam Crawford, Assistant Director, Relations on behalf of Amber Feldman, Director of Relations, presented slides *[lightly copy-edited]*:

- Things to report:
 - We are announcing our first guest, Todd Haberkorn!
 - We have plenty of other announcements on their way.
 - We're finalizing details for a Kumoricon After Party event for after-hours content on Halloween Night. Be on the lookout for more info!
- Hiring spotlight!
 - Assistant Guest Manager: Focuses on aiding Guest Manager in all tasks relating to guest acquisition and hospitality
 - Industry and Sponsorship Manager: Focuses on coordinating with industry and cultural guests as well as partner tables, and reaching out for sponsorship opportunities
 - Relations Logistics Manager: Manages the Relations Office at con; pre-con, helps with coordinating all logistical needs, booking guest flights, and leading the driver and gofer teams.
 - [Additional Hospitality staff are also needed.]

Secretary

Stephen Weber, Secretary, presented slides *[lightly copy-edited]*:

- Minutes are current.
- Ratifications are current.
- Not much else going on in Secretary this month.
- Executive meetings summary:
 - The executive board has met once since the last membership meeting.
 - June 13, 2025:
 - Approved changes to the Staff Registration Process to reflect changes to badges this year.

Treasurer

Robert Trotter, Chair, on behalf of Jeremy Cook, Treasurer, presented slides *[lightly copy-edited]*:

- Same-old money receiving, same-old money spending.
- A bunch of behind-the-scenes bookkeeping.
- Like to count? We're looking for Treasury Staff!

Outreach

Brian Mathew, Facilitator, Outreach, on behalf of Devin Hunter, Lead, Outreach, presented slides *[lightly copy-edited]*:

- [Devin is currently hosting a booth at Lincoln City Pride.]
- Furlandia was a surprise event that performed well. Had a lot of great conversations and sold a bunch of merch. We should go back next year when they move to the Hyatt by the OCC.

- Working on a merch display refresh and other booth items.
- Next Outreach Meeting is July 8th at 7pm on the Staff Discord.
- The next set of events are:
 - Japan Fair on July 12 to 13 at Meydenbauer Center in Bellevue, WA - This is the first time we are going to this event!
 - Portland Pride on July 19 to 20 at Tom McCall Waterfront Park in Portland, OR.
 - Resin Rose Ball Jointed Doll Expo on August 8 to 10 at The Monarch Hotel in Clackamas, OR.
- Hope to see you there!

Unfinished business

There was no unfinished business.

New business

There was no new business.

Good of the order

Good of the order is accepting submissions!

- You can email good.of.the.order@kumoricon.org!

Joining staff

- Want to join staff but not sure what you want to do?
 - Visit <https://www.kumoricon.org/open-positions> to read about all the positions we have available.
- Know what you want to do or need some help making a decision?
 - Visit <https://www.kumoricon.org/staff-application> to apply or take a small survey so we can help you figure out what to do.

Team building

- Next session: 07/19/2025
 - Activity: Paint Along with Bob Ross
 - Time: 12:00 pm - 2:00 pm PDT
 - Location: Kumoricon Staff Discord, hangout-and-fun-a
- Two episodes to follow along.
- Choose any medium to paint with.
- List of colors and brushes used for reference will be posted on Discord.
- Next session: 07/29/2025
 - Activity: Jeopardy
 - Time: 7:00 pm - 9:00 pm PDT
 - Location: Kumoricon Staff Discord, hangout-and-fun-a
- Trivia will be based on Anime in the last 10 years or all of Kumoricon.
- Teams will be formed if participants exceed six.
- Viewers are also welcomed.

Anime Movie Minute

- New on Netflix: *Kpop Demon Hunters*

- *Jujutsu Kaisen Hidden Inventory*
 - July 16 - 17
- *My Neighbor Totoro*
 - July 19 - 23
- *Gunbuster (OVAs)*
 - Sunday, July 20th - 7pm
- *RRR*
 - Sunday, June 29th - 2pm
- *Heavy Metal (Rated R)*
 - Tuesday, July 15th - 7:30 pm
- *The Princess Bride*
 - Thursday, July 17th - 7:30 pm

Adjournment

The meeting was adjourned at 1:35 pm by Robert Trotter, Chair.

Submitted, and revised and approved by the members,
Stephen Weber, Secretary

Attachment: Presentation slides

See file *kumoricon-minutes-member-20250628-attachment.pdf*

Attachment: Transcript

See file *kumoricon-minutes-member-20250628-transcript.pdf*