

Membership Meeting





Quorum Count

20 needed to reach quorum

Altonimbus members (2025 Staff)

CHOOSE ONE:

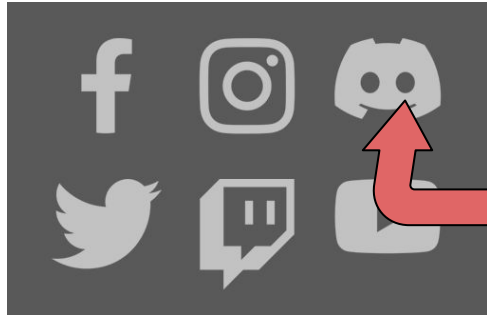
Discord: Click “**present**” button pinned in the **#meeting-chat** (wait for the bot)

Twitch: Please send “**!present**” in chat



OPEN MIC NEAR END OF MEETING

You must join the public Discord to participate:



Click the Discord icon on
kumoricon.org

Approval of Minutes

May 3, 2025

Meeting minutes can always be found at
www.kumoricon.org/meetings

Kumoricon 2025 Department Reports



CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

Robert Trotter (*he/him*) : **Chair**

Joseph Mason (*he/him*) : **Vice Chair, External Support**

Zarek Lee (*he/they*) : **Vice Chair, Internal Support**



CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

Accessibility Awareness - Executive Dysfunction

Executive function: the ability for the brain to control thoughts, emotions, and behavior.

Common for: ADHD, Autism, brain damage, mood disorders, degenerative neurological diseases, psychological trauma

<https://my.clevelandclinic.org/health/symptoms/23224-executive-dysfunction>

Join the Accessibility team!

<https://www.kumoricon.org/open-positions>

CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

- ★ **Staff BBQ June 29th**
- ★ **Helping other teams with different projects**

CHAIR

Staff Event | Charity | Outreach | Nonprofit Grants | E.D.I. | Accessibility | Staff Relations
Training & Development | Recruitment

Equity, Diversity, and Inclusion Team (EDI) - Update

The team is expanding and we are looking for people with related skills to fill our new positions:

- **LGBTQ+ Specialist**
- **Women and Gender Specialist**
- **Religion and Culture Specialist**
- **Analyst and Trainer**

Apply at:

<https://www.kumoricon.org/open-positions>



INFRASTRUCTURE

Infrastructure Office | Convention Center | Hotel | Information Technology | KumoriMarket

Leon Lewis (*he/him*) : **Director of Infrastructure**

Elaina Day (*she/her*) : **Assistant Director**



INFRASTRUCTURE

Infrastructure Office | Convention Center | Hotel | Information Technology | KumoriMarket

- ★ Ongoing work behind the scenes on various projects.
- ★ Running a little behind with hotel blocks, but hope to get them open soon.
- ★ Still hiring L1, L2 positions in certain sub departments, but leadership positions have been filled.

MEMBERSHIP

Information Booth | Registration Hall | Attendee Registration | Staff Registration
Specialty Registration | Attendee Volunteer | Registration Software

Hannah Eulberg (*she/her*) : **Director of Membership**

Emily Vuong (*she/her*) : **Assistant Director**

Jessica Ulibarri (*she/her*) : **Executive Assistant**



MEMBERSHIP

Information Booth | Registration Hall | Attendee Registration | Staff Registration
Specialty Registration | Attendee Volunteer | Registration Software

2025 Current Registration Numbers

- Attendee Pre-reg: 3,021
- VIP: 10

Pre-Registration Price

\$80* through Aug 2nd

*card processing fees applied at checkout

MEMBERSHIP

Information Booth | Registration Hall | Attendee Registration | Staff Registration
Specialty Registration | Attendee Volunteer | Registration Software

What We've Been Up To:

- ★ Working with Industry, KumoriMarket, and other local companies to source fun, custom VIP items for our goodie bag. Theme this year: Things you need to have the best convention!
- ★ Sakura-Con forms have been input and information added to profiles; Chibi Chibi forms are in the works!
- ★ Starting on design and print requests for the year: VIP, badges, signs, floor stickers, info packets... Maybe some special exec badges?

MEMBERSHIP

Information Booth | Registration Hall | Attendee Registration | Staff Registration
Specialty Registration | Attendee Volunteer | Registration Software

Attendee Volunteers



Kumoricon is looking for attendee volunteers, those who have purchased a regular attendee membership for Kumoricon, who are willing to donate at least 4 hours of their time during Kumoricon 2025!

It's a great way to test whether you want to make the bigger jump to staff next year.

If you can spare some time to help out, it would be greatly appreciated! To sign up, scan the QR code on screen, or visit our website under "Staff Registration" for more info.

MEMBERSHIP

Information Booth | Registration Hall | Attendee Registration | Staff Registration
Specialty Registration | Attendee Volunteer | Registration Software

We're Hiring!

Info Booth

- ★ Manager
- ★ Crew

Registration Hall

- ★ Crew

Attendee Registration

- ★ Area Manager
- ★ Shift Lead

Staff/Specialty Registration

- ★ Support

Volunteers

- ★ Lead

Registration Software

- ★ Support

OPERATIONS

Risk Management | Floor Support | Administration | Amenities & Learning

Ange Abuyen (*she/they*) : **Director of Operations**

Mariona Gates (*she/her*) : **Assistant Director**

Patrick Frymire (*he/they*) : **Assistant Director**

Tami Hatfield (*she/they*) : **Executive Assistant**



OPERATIONS

Risk Management | Floor Support | Administration | Amenities & Learning

- ★ **Manager & Supervisor General Training**
- ★ **Radio Etiquette Training**
- ★ **Preliminary Inventory check at Locker**
 - Purging unnecessary assets and supplies
 - Compiling list for restocking
- ★ **Discussed Internet needs with OCC**
 - Utilizing WiFi instead of hardline internet

Staffing Highlight!

Administration :

- ★ Looking for individuals with great organizational skills
- ★ Providing friendly and professional customer service

PROGRAMMING

Programming Office | Special Events | Main Events | Live Events | Maid Cafe
Panels | Online Content | Tabletop Gaming | Video Gaming

Bennett Do (*he/him*) : **Director of Programming**

Jaki Hunt (*she/her*) : **Assistant Director**

Steven Garcia (*he/him*) : **Assistant Director**

Becca Wishon (*she/they*) : **Executive Assistant**



PROGRAMMING

Programming Office | Special Events | Main Events | Live Events | Maid Cafe
Panels | Online Content | Tabletop Gaming | Video Gaming

★ Collaborating with Event Managers and Coordinators on their events which includes:

- Updating forms and event information.
- Coordinating and scheduling event launch dates over the next few months.

★ Panel Applications are now open!

- This is not a first-come, first-served process, so take your time to carefully plan your panel and complete the application.
- Deadline will be Aug 1st, 2025.

PROGRAMMING

Programming Office | Special Events | Main Events | Live Events | Maid Cafe
Panels | Online Content | Tabletop Gaming | Video Gaming

Hiring Spotlight

★ Support, Main Events

- At-con position supporting Main Events spaces. Assist with the setup, teardown, and operation of theater technology.

★ Support, Programming Booth

- Provide panel information to attendees.
- Handle event sign-ups, Cosplay Scavenger Hunt, button-making, and distribution of age 18+ hand stamps.

PUBLICITY

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising
Social Media | Signage | Merchandise | Multimedia | Photography | Videography
Online Video | Hall Cosplay | Photobooth

Jessica Ulibarri (*she/her*) : **Director of Publicity**

Sierra Rice (*she/her*) : **Assistant Director**

Charly Youravish (*any/all*) : **Executive Assistant**



PUBLICITY

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising
Social Media | Signage | Merchandise | Multimedia | Photography | Videography
Online Video | Hall Cosplay | Photobooth

Things to Report

- ★ The Press Team is working on finalizing press applications and the Press Page on the Website.
- ★ Email Signature template has been added to the Staff Portal under Staff Communication Tools.
- ★ 2026 Mascot contest is in the works and should launch soon.
- ★ Working on Merch items for this year.

We are hiring!

- ★ Assistant Director for Publicity
- ★ Project Manager for Graphics
- ★ Team Lead for Website
- ★ Developer for Website
- ★ Support for Groupware
- ★ Moderation for Social Media

PUBLICITY

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising
Social Media | Signage | Merchandise | Multimedia | Photography | Videography
Online Video | Hall Cosplay | Photobooth

Things to remember when submitting requests to Publicity

- ★ When you are submitting requests to Publicity for either website updates, announcements, or graphics, please make sure to **specify a date** that you want or need the project completed/announced by.
- ★ All items that will be consumed by the public (this includes staff) must be run past copy editing & branding to make sure it meets Kumoricon's Branding standards.
- ★ If you are looking to make an announcement on social media, please make sure you are also make a request to graphics for the announcement image.

PUBLICITY

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising
Social Media | Signage | Merchandise | Multimedia | Photography | Videography
Online Video | Hall Cosplay | Photobooth

Things to remember when submitting requests to Publicity

- ★ If you are looking to make changes to something on the website and want it announced by social media once done, please make sure you are submitting separate requests to both teams.
- ★ If something is being announced on the website and social media, please be aware that it must first be posted on the website and the social media announcement will be posted within 24 hours of the website post going live.

PUBLICITY

Publicity Office | Press | Branding | Copy Editing | Graphics | Website | Groupware | Advertising
Social Media | Signage | Merchandise | Multimedia | Photography | Videography
Online Video | Hall Cosplay | Photobooth

2025 Design & Print Deadlines

- ★ Requests that ***require design and/or layout*** to be done by Kumoricon's Graphics Design Team must be **submitted by Saturday September 13, 2025.**
- ★ Information for the printed Pocket Guide: ***Hours, Locations, Policies & Procedures***, needs to be **submitted by Saturday September 27, 2025**
- ★ Requests with ***print ready files provided by the requester*** must be **submitted by Saturday October 11, 2025.**

RELATIONS

Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Amber Feldman (*she/they*) : **Director of Relations**

Leyah Krimbow (*she/her*) : **Assistant Director**

Pam Crawford (*she/her*) : **Assistant Director**

Cam Lewis (*she/they*) : **Assistant Director**

Benni Holland (*they/them*) : **Executive Assistant**

Kalavena Castiello (*she/they*) : **Executive Assistant**



RELATIONS

Logistics | Guest | Autographs | Industry & Sponsorship | Hospitality

Hiring Spotlight!

- ★ **Assistant Guest Manager** - Focuses on aiding Guest Manager in all tasks relating to guest acquisition and hospitality
- ★ **Industry and Sponsorship Manager** - Focuses on coordinating with industry and cultural guests as well as partner tables, and reaching out for sponsorship opportunities
- ★ **Relations Logistics Manager** - Manages the Relations Office at con; pre-con, helps with coordinating all logistical needs, booking guest flights, and leading the driver and gofer teams.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Stephen Weber (*they/them*) : **Secretary**



SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

- ★ Minutes and ratifications are current again.
- ★ I am currently on jury duty, so Secretary things may take longer than normal for me to process.
- ★ I am looking for two Assistant Secretaries, an Executive Assistant, and an Elections Coordinator. Please email **secretary@kumoricon.org** to apply.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Executive meetings summary:

The executive board has met once since the last membership meeting.

May 17, 2025:

- ★ Approved a spending increase to renew our trademark registrations.
- ★ Discussed logistics for trick-or-treating at con.

SECRETARY

Meeting Minutes | Staff Ratifications | Policy Documentation | Elections

Executive meetings summary:

Out of meeting board actions:

- ★ Approved changing the second membership price increase to May 5th.
- ★ Approved modifying headcount in Infrastructure.
- ★ Created the position of IT Specialist in Infrastructure.
- ★ Promoted the Contest and Theater Leads for AMV Contest from L2 to L3.

TREASURY

Financial Administration & Reporting | Banking | Bookkeeping
Asset Management | Supply and Logistics

Jeremy Cook *(he/him)* : **Treasurer**

Jeffrey Wiegand *(he/him)* : **Assistant Director**



TREASURY

Financial Administration & Reporting | Banking | Bookkeeping
Asset Management | Supply and Logistics

- ★ Money coming in; bills going out
- ★ Still working diligently on bookkeeping software issues
- ★ Locker days June 6th & 7th



KUMORICON

曇リコン



GOOD OF THE ORDER



**Good of the order is
accepting submissions!**

You can email
good.of.the.order@kumoricon.org!

JOIN STAFF

Want to join staff but not sure what you want to do?

Review open positions here:



Know what you want to do or need some help making a decision?

Apply or take a small survey here:



kumoricon.org/staff-registration



TEAM BUILDING

Some fun activities to strengthen camaraderie

- ★ Next session: 06/14/2025
 - Activity: Cook Along Bento Making
 - Time: 12:00 pm - 2:00 pm
 - Location: Kumoricon Staff Discord, hangout-and-fun-a

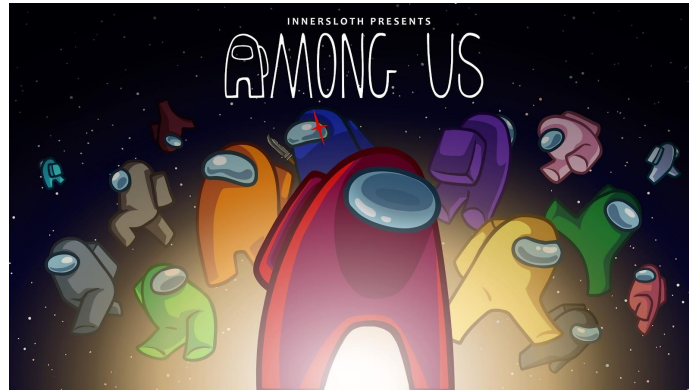
- ★ Recipes being covered:
 - Tuna Onigiri
 - Omu-Rice
 - Sashoku Dango



TEAM BUILDING

Some fun activities to strengthen camaraderie

- ★ Next session: 06/24/2025
 - Activity: Among Us
 - Time: 7:00 pm - 9:00 pm
 - Location: Kumoricon Staff Discord, hangout-and-fun-a

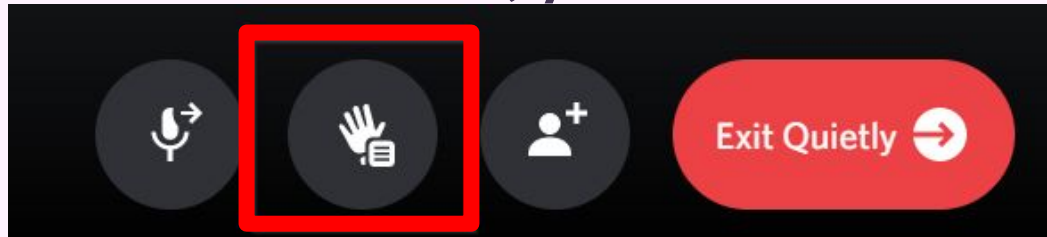


Open Mic Time!

If you have questions, comments, or
anything to bring up:
Go to the public Discord, and use the
“raise hand” icon in the meeting channel.

A moderator will invite you to the stage,
and you have to accept.

Remember, you're live!





Thank you!

CON WEEKEND

Oct 31 – Nov 2, 2025 at the
Oregon Convention Center

CURRENT FULL WEEKEND PRICES

Ages 13+ **\$70***

Ages 6–12 **\$25***

Ages 0–5 **FREE**

Volunteer Staff **FREE**

*additional Processing Fees Apply.

2025 Mascot by
Imosenki