

# Kumoricon / Altonimbus Entertainment

## Regular Meeting of the Membership on May 25, 2024, 12:00 pm

### Via Discord and Twitch

## Call to order

The meeting was called to order at 12:01 pm by Amber Feldman.

At the initial quorum count, the meeting continued once 20 members signed in as present, thus meeting quorum. In total during the meeting, 22 members signed in as present out of 678 total, with 20 needed to reach quorum.

## Minutes

The minutes from the membership meeting of April 27th, 2024 were approved without objection.

## Reports

### Chair

Amber Feldman, Chair, presented slides [*lightly copy-edited*]:

- In general, a lot of projects are in motion, but we don't have as many updates this month. Lots of things happening behind the scenes.
- We have the staff picnic planned for July 6th, so be on the lookout for more details.
- The Training and Development Team is hard at work building a framework for different types of training, and I'm so proud of the team.
- I've taken over our Kumo LinkedIn profile, and will be working with the team to hopefully boost recruitment.
- Kumoricon's 2024 Charity Organizations:
  - Outside In
    - Mission Statement: We help homeless youth and other marginalized people move towards improved health and self-sufficiency.
  - International School of Portland
    - Mission Statement: International School of Portland inspires children to become global citizens through an inquiry-based learning environment of total immersion in multiple languages and cultures.
- Still hiring for positions:
  - Staff Events Support
    - Helps our team plan fun events for our staff, including at least summer picnic & Staff Appreciation Dinner
  - Nonprofit Grants Coordinator
    - Helps us find and apply for grants and other tools to utilize our 501(c)(3) status
  - Staff Relations Specialist
    - Manages the Staff Relations inbox and any reports that come in. Provides support to staff in need
  - Recruitment Liaison
    - Helps us build relationships with schools and websites to improve staff recruitment

## Infrastructure

Leon Lewis, Director of Infrastructure, presented slides [*lightly copy-edited*]:

- KumoriMarket applications will open on May 27th.
  - [Applications will open at 8 am Pacific.]
  - [Artists Alley has a hard cap on applications this year; please apply as soon as possible if you are interested.]
- The Attendee Hotels page is now live.
- We are still working on the staff hotel program for this year.
- Already working on venue contracts for next year.
- As always, we are hiring in all departments.
- Working on lots of other behind the scene projects.

## Membership

Hannah Eulberg, Director of Membership, presented slides [*lightly copy-edited*]:

- 2024 Current Registration Numbers:
  - Attendee Pre-reg: 2,496
  - VIP: 17
- Pre-Registration Price:
  - \$70 through July 27th
- What has Membership been up to?
  - Had a great Golden Week Sale this year!
  - Meeting with other departments to discuss plans for this year and upcoming year
  - Continuing to work on and draft options for layouts
- Pride Sale:
  - In celebration of Pride this [upcoming] month, Kumoricon is having a registration sale!
  - From Sunday, June 2nd through Saturday, June 8th, full weekend registrations age 13+ are \$10 off!
  - Use the discount code: PRIDE24 at checkout for the sale to apply.
- Come be a part of Membership:
  - Registration Hall Assistant
  - Area Manager, Attendee Registration
  - Volunteer Lead
  - Registration Software Developers
  - Registration Hall Crew

## Operations

Ange Abuyen, Director of Operations, presented slides [*lightly copy-edited*]:

- Radios: Test completed
- Security: Preliminary planning started
- Team building begins!
- Hiring all areas!
  - Attendee Services - Policy Enforcement, Line Management, Peace-Bonding
  - Cosplay Repair - Emergency sewing/crafting repair
  - Staff Station - Catering planning
  - Office - Admin, Dispatch, Lost & Found
- Questions? Email [operations@kumoricon.org](mailto:operations@kumoricon.org)

## Programming

Steven Garcia, Assistant Director, Programming, presented slides on behalf of Bennett Do, Director of Programming *[lightly copy-edited]*:

- Working with Event Managers and Event Coordinators on their events.
  - Getting forms and contest information updated.
  - Planning dates for launch in the coming months.
- Collaborating with other departments to explore unique events to bring to the convention.
- Staff Recruitment:
  - Tech Support, Main Events - Supports Main Events spaces. Assist with setup, teardown, and operation of theater technology. Provide assistance to events that run in Main Events.
  - Technicians, Panels - Assists with setup and teardown of panel room tech. Distribute, collect, and track of equipment.
  - Support, Console Gaming - Supports the operation of the Console Gaming area. Help with setup and teardown, and provide customer services for gaming.

## Publicity

Charly Youravish, Director of Publicity presented slides *[lightly copy-edited]*:

- The 2024 website graphics are up!
- We are working on a few exciting collabs that we are super excited about!
- We are trying to get our online merch store up and running in time for an exclusive summer merch collection. Keep an eye out!
- We have a half page ad in the upcoming Queer Issue of the Portland Mercury that will be out on June 12th. Grab a copy and let us know what you think of Ghost Neko's tie!
- Kumoricon's website is under construction behind the scenes! We hope you will not notice anything, but we are making big changes just off screen!
- Kumo staff: This is going to delay some of your projects, and we apologize.
- Join a Publicity team
  - We are looking especially for:
    - Website Content Developers
    - Social Media Content Creators
    - Merchandise Inventory Support

## Relations

Amber Feldman, Chair, presented slides on behalf of Drew Herget, Director of Relations *[lightly copy-edited]*:

- Plenty of behind the scenes, happening
- Guests Announced So Far:
  - Johnny Yong Bosch
  - Kikuo
  - Zeno Robinson
  - Britt Baron
- New Cosplay Guest Announced!
  - TurtleSmithy
- Staff Needed
  - Gophers: Help get supplies for Guest/Autographs/Industry/Hospitality to the right place and see the convention from several vantage points.
  - Drivers: Help ensure our Guests get to the hotel, restaurants, and airport safely.

- Dispatcher: Help coordinate the Gophers and communicate with the management team what is happening and make sure everyone is where they need to be.
- Panel Moderator: Help keep the conversation going on stage and show off your interviewing skills.

## Secretary

Stephen Weber, Assistant Director, Secretary, on behalf of Marie Jackson, Secretary, presented slides [*lightly copy-edited*]:

- Minutes for Membership meetings are current. We are working on minutes for three Executive meetings.
- Doing our best to process pending ratifications as quickly as possible. Most are processed within two days.
- Running out of gifs to add to our slides that haven't been used yet.
- Executive Meetings Summary:
- The Executive Board has met once since the last membership meeting to handle business items. The following items were approved via out of meeting board actions:
  - New Digital Marketing Coordinator position within Publicity
- May 21, 2024:
  - Approved the contract for FERN, a vendor used to set up spaces in the OCC and Hyatt.
  - Increased the spending plan for Membership to account for paying per diem to a vendor providing at-con support.
  - Prepared to file our annual report with the State of Washington.
  - Reviewed the proposed Staff Hotel Program for 2024.
- Correction from last month's Meeting of the Membership:
  - March 8th was incorrectly listed as the date of the last Executive Meeting. This date should have read April 16th.

## Treasurer

James Bradley, Treasurer, presented slides [*lightly copy-edited*]:

- Revenue and expense tracking through April is finished
  - Net revenue is mostly in line with plans from January
- Progress is being made on palletizing the locker
- Open positions:
  - Treasury Support
  - Load-in/Load-out
    - Drivers and Movers

## Outreach

Amber Feldman, Chair, presented slides on behalf of Devin Hunter, Lead, Outreach [*lightly copy-edited*]:

- The team is currently at Chibi Chibi Con. If you are in the Olympia area, you should stop by this free, one-day event!
- We had the opportunity to attend the OVA Festival at the Hollywood Theatre. It was a fun opportunity to watch classic anime. We sold a handful of Registrations, and people were happy to see us.
- If you want to help out with organizing future events, the next Outreach Team meeting is May 28 @ 7:30PM on the staff discord.
- The next set of confirmed outreach events are:
  - KuroNekoCon is July 19 to 21 at the DoubleTree hotel in Spokane, WA
  - Fuji to Hood is July 20 at The Redd event space in Portland, OR.

- Portland Pride is July 20 to 21 at Tom McCall Waterfront Park in Portland, OR.
- Asian Celebration is July 27 at Alton Baker Park in Eugene, OR.
- Unfortunately, we were not able to get into the mystery June event that we were working on, but we will continue to look for other expansion opportunities. Thank you all for your continued support.

## Unfinished business

There was no unfinished business.

## New business

There was no new business.

## Good of the order

- A concern was raised during Open Mic by an attendee that Maid Cafe reservations for VIP in 2023 were opened before the schedule was published, which resulted in a scheduling conflict after the schedule was released. The attendee was asked to email [membership@kumoricon.org](mailto:membership@kumoricon.org) so they could research the concern further.
- A concern was raised during Open Mic by an attendee that last year individuals entered the venue without a membership. It was requested to have security increased.
  - Leon noted that there are parts of the OCC that are considered public space that we cannot enforce event credentials.
  - Ange noted part of the public space last year was open because of where Registration was located in the OCC, and we are working to restrict more of the venue space for this year.

## Joining staff

- Want to join staff but not sure what you want to do?
  - Visit <https://www.kumoricon.org/open-positions> to read about all the positions we have available.
- Know what you want to do or need some help making a decision?
  - Visit <https://www.kumoricon.org/staff-application> to apply or take a small survey so we can help you figure out what to do.

## Good of the order is accepting submissions!

- You can email [good.of.the.order@kumoricon.org](mailto:good.of.the.order@kumoricon.org)!

## Adjournment

The meeting was adjourned at 12:36 pm by Amber Feldman.

Submitted, and revised and approved by the members,  
Marie Jackson, Secretary

## Attachment: Presentation slides

See file *kumoricon-minutes-member-20240525-attachment.pdf*