

Kumoricon / Altonimbus Entertainment

Regular Meeting of the Membership on October 28, 2023, 1:00pm

Via Discord and Twitch

Call to order

The meeting was called to order at 1:04 pm by Robert Trotter.

At the initial quorum count, the meeting continued once 20 members signed in as present, thus meeting quorum. In total during the meeting, 38 members signed in as present out of 505 total, with 20 needed to reach quorum.

Minutes

There were no minutes to approve.

Reports

Chair

Robert Trotter, Chair, presented slides *[lightly copy-edited]*:

- Gearing up for con
- Working between departments for awesome things

Infrastructure

Leon Lewis, Director of Infrastructure, presented slides *[lightly copy-edited]*:

- In crunch mode getting ready for con.
- In the early stages of planning for next year.
- Infrastructure is hiring!
 - Still hiring for IT and Facilities

Membership

Zarek Lee, Director of Membership, presented slides *[lightly copy-edited]*:

- 2023 Registration Numbers (as of 10/25)
 - Attendee pre-registrations: 4,974
 - VIP: 28 (94 left)
- What has membership been up to?
 - Meeting with our managers and coordinators to check in and make sure everyone has what they need to make Kumoricon the best it can be!
 - Changing the hours of staff registration!
 - Coordinating with Infrastructure and Hyatt to feed staff.
 - Accepting and emailing educational groups about their discounts.
 - Answering questions about accommodations. If you have one please email us at accessibility@kumoricon.org
 - Setting up our new attendee volunteer program, If you have about 4 hours you would like to donate to Kumoricon please email us at volunteers@kumoricon.org and we'll tell you how.

- OUR Departments:
 - Registration Hall
 - Staff Station
 - Cosplay Repair
 - Registration Software Development
- Staff spotlight:
 - Registration staff!!!!!!!
 - We have 25 and we need at least 50
- Warning!
 - We have changed the hours for Staff Registration!
 - After reviewing the numbers we discovered that about 30 staff check in after 3pm on Friday. So we are closing staff registration **at 3pm on Friday**. If you are going to be coming in to pick up your staff badge after 3pm on Friday please contact us at staff.registration@kumoricon.org to arrange a time to pick up your badge out of normal hours.
- Friendly Reminder For all Staff:
 - Please make sure your personal staff data is up-to-date.
 - This includes but is not limited to:
 - Preferred name
 - Pronouns
 - How you want your pronouns to be displayed
 - Shirt size
 - Emergency contact information
 - Allergies or medical conditions
 - Badge image
- Please also make sure if you haven't done so recently that you review the general convention staff manual and staff harassment training document. While there has been no major changes to these documents it is always good to review them at least once a year as a refresher.

Operations

Tami Hatfield, Operations Assistant Director, presented slides *[lightly copy-edited]*:

- Final training touchbase: Deshi and Ops training
- Security contract: Updates finalized
- Last call for recruits:
 - Ronin—general level Ops staff
 - Shinobi—veteran staffers apply
 - Deshi—Ops trained staff working in other departments
 - Further inquiries on staffing opportunities can be sent to operations@kumoricon.org
- DESHI TRAINING!!
 - Operations is presenting a training capsule for Deshi at breakouts! The last one!!
 - Deshi or Operations Staff should attend the training. It is mandatory to have training, but if you still haven't gotten training, please attend this session or reach out with your availability and we will do our best to accommodate.

Programming

Steven Garcia, Director of Programming, presented slides *[lightly copy-edited]*:

- Kumoricon is just around the corner and we are in the last stretches before we all see you all there!
- Programming is working hard with Publicity to make the schedule ready for all.
- Online Maid Cafe reservations are currently in the works and nearly up!
- We are actively looking to for staff in many areas

- Currently in search of:
 - Late Night Support Staff
 - Main Events Staff
 - Panel Tech Staff
 - Karaoke Staff
 - Console Gaming Staff

Publicity

Robert Trotter, Chair, presented slides on behalf of Ally Raney, Director of Publicity *[lightly copy-edited]*:

- We are going to post signs, read them.
- We are going to talk to you on Discord, check it.
- We are going to have answers to your questions, ask them.
- We are going to have merch, buy it.
- We will have press, like/support it.
- We are sharing important info on social media, like comment and subscribe to it.
- We have a website, go to it.
- Guidebook and schedule are coming, download them soon.
- [Looking for staff in:]
 - INFO BOOTH
 - MERCH

Relations

Amber Feldman, Director of Relations, presented slides *[lightly copy-edited]*:

- At this point all voice actor, cosplay, DJ, music, and fashion guests have been announced.
- We have one more industry guest to announce, and once they are ready we'll get that news up for you.
- Since the question has come up, yes, we will be having a Genshin Impact Voice Actor Panel. Be on the lookout for the schedule!
- [If you have any guest requests, please use the guest request form on the website. Many of this year's guests came directly from suggestions.]
- We even are hoping to have a guest to announce for you at Closing Ceremonies to kick 2024 off in style!
- We are currently looking for:
 - Guest Drivers—Major need
 - Autograph Staff—Major need
 - Guest Gophers
 - Cosplay Guest Liaisons
 - Guest Japanese Interpreters
 - Guest Logistics Dispatch
 - On-Stage Panel Moderators
 - Green Room/Lounge Staff

Secretary

Stephen Weber, Assistant Secretary, presented slides *[lightly copy-edited]*:

- Minutes. So many minutes.
- Ratifications. So many more ratifications than minutes (but hey, this is a good thing because it means you all are volunteering as staff!)

Treasurer

Timothy Trotter, Treasurer, presented slides *[lightly copy-edited]*:

- If you are looking to help anywhere.
- Our Load-In / Load-Out is very understaffed.
- Staff Openings
 - Assistant Treasurer (1 position)
 - Treasury Staff (4 positions)
 - Load-In and Load-Out (several positions)
 - (General, Coordinators, and Drivers)

Outreach

Devin Hunter, Outreach Committee Chair, presented slides *[lightly copy-edited]*:

- GeekGirlCon was a new experience for us and we talked to a lot of new people. It's a well run event that people should check out if they have the time.
- Portland Retro Gaming Expo went well, even if a lot of people we talked to had zero interest in anime. Those who signed up appreciated us being there.
- Total Outreach registrations this year: 322 (48% increase from last year)
- Upcoming Events
 - NONE! See you next year!
- Thank you Volunteers!
- Outreach can only happen because of our volunteers. If you helped a lot or a little, know that you made a difference!
- We hope you consider helping out again next year!

Unfinished business

There was no unfinished business.

New business

There was no new business.

Good of the order

Anime Movie Minute

Heather presented a list of upcoming anime [see slides attachment for list].

Joining staff

- Want to join staff but not sure what you want to do?
 - Visit <https://www.kumoricon.org/open-positions> to read about all the positions we have available.
- Know what you want to do or need some help making a decision?
 - Visit <https://www.kumoricon.org/staff-application> to apply or take a small survey so we can help you figure out what to do.

Good of the order is accepting submissions!

- You can email good.of.the.order@kumoricon.org!
- A question was asked about returning to in-person membership meetings. Robert reported it is being considered for next year about once a quarter.

Open Mic Time!

- Various COVID prevention resources were shared.

Adjournment

The meeting was adjourned at 1:48 pm by Robert Trotter.

Submitted, and revised and approved by the members,
Marie Jackson, Secretary

Attachment: Presentation slides

See file *kumoricon-minutes-member-20231028-attachment.pdf*