

Kumoricon / Altonimbus Entertainment

Regular Meeting of the Membership on October 14, 2023, 1:00pm

Via Discord and Twitch

Call to order

The meeting was called to order at 1:03pm by Robert Trotter.

At the initial quorum count, the meeting continued once 20 members signed in as present, thus meeting quorum. In total during the meeting, 25 members signed in as present out of 468 total, with 20 needed to reach quorum.

Minutes

The minutes from the membership meetings of August 19, 2023 and September 16, 2023 were approved without objection.

Reports

Chair

Robert Trotter, Chair, presented slides *[lightly copy-edited]*:

- No major reports
- Working with teams where we can
- Con is coming

Infrastructure

Leon Lewis, Director of Infrastructure, presented slides *[lightly copy-edited]*:

- Launched Marriott overflow block
- Staff rate application closes tomorrow 10/15, decisions will go out shortly afterwards. We have a very limited amount of staff rate rooms this year. We will be prioritizing people based on number of staff in the room and how far they have to travel.
- Working on additional hotels for 2024.
- Infrastructure is hiring!
 - We have a critical need for at con Hotels and Facilities staff. These staff work behind the scenes with the venues and other departments to ensure our convention runs smoothly.
 - We are still hiring IT Staff.
 - Please reach out to infrastructure@kumoricon.org or join us in the Infrastructure channel after the meeting.

Membership

Robert Trotter, Chair, presented slides on behalf of Zarek Lee, Director of Membership *[lightly copy-edited]*:

- 2023 Registration Numbers (as of 10/13)
 - Attendee pre-registrations: 4896
 - VIP: 26 (96 left)
- What has Membership been up to?

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- Finalizing VIP packages
- We are setting up the new volunteer program
- We did inventory at the locker
- Registration team trainings have started
- We really need Registration Hall Staff
- OUR Departments:
 - Accessibility
 - Cosplay Repair
 - Kumori Staff Station
 - Registration Hall
 - Attendee
 - Specialty
 - Staff
 - VIP
 - Volunteer
 - Reg Software Development
- Staff spotlight:
 - Registration Hall Staff
 - Registration Hall Staff
 - Registration Hall Staff will work in one of 5 areas within the Hall
 - General duties for all areas of the Registration Hall include customer service & computer usage while Checking in those attending our event.
 - Current staff count: 17 out of 200
- Friendly Reminder For all Staff:
- Please make sure your personal staff data is up-to-date.
- This includes but is not limited to:
 - Preferred name
 - Pronouns
 - How you want your pronouns to be displayed
 - Shirt size
 - Emergency contact information
 - Allergies or medical conditions
 - Badge image
- Please also make sure if you haven't done so recently that you review the general convention staff manual and staff harassment training document. While there has been no major changes to these documents it is always good to review them at least once a year as a refresher.

Operations

Jeremy Burke, Operations Assistant Director, presented slides [*lightly copy-edited*]:

- Line queues are approved and finalized
- Security contract pending final updates
- Training, training, training. Oh and more training
- We are always looking for staff:
 - Ronin - general level Ops staff
 - Shinobi - veteran staffers apply
 - Deshi - Ops trained staff working in other departments
 - Further inquiries on staffing opportunities can be sent to operations@kumoricon.org
- DESHI TRAINING!!
 - Operations is presenting a training capsule for Deshi at breakouts!

- Deshi or Operations Staff should attend this training. It is mandatory to have training but we will have multiple sessions to accommodate staffer availability, so if you cannot attend today, we will have training again at the next membership meeting. If that still doesn't work, please reach out and we can organize another session that works for your availability!

Programming

Steven Garcia, Director of Programming, presented slides *[lightly copy-edited]*:

- Maid Cafe online reservations are being worked on and will be released this month.
 - Don't forget you can get reserve sessions at the door too!
- Umbrella Lounge plans are set!
 - The Hyatt has expanded the menu and time for the concessions outside the Umbrella Lounge and will be running from 6pm to 2am.
- Scheduling has been going very well and we are in our final phases before moving to work with Publicity on the publishing!
- With one exception, Karaoke Contest, all of our contests are up. Karaoke Contest is still in flight and will be up soon!
- Sign-ups that are closing soon!
 - Cosplay Chess (Oct 30)
 - Cosplay Contest (Oct 25)
 - Cosplay Lingerie Show (Oct 28)
 - Fan Fiction Novel Entries (Oct 27, all other Fanfiction Entries are due in November)
 - Idol Festival (Oct 28)
- Currently in search of:
 - Panel Mods/Tech Staff
 - Programming Booth Staff
 - Video Gaming Staff
 - Tabletop Gaming Staff
 - Main Events Staff

Publicity

Robert Trotter, Chair, presented slides on behalf of Ally Raney, Director of Publicity *[lightly copy-edited]*:

- Merchandise is (mostly) ordered!
- Have you checked our social medias? Be following us, like and share to boost engagement!
- Press are coming to Kumoricon 2023
- Publicity is hiring for the following staff:
 - Merch Booth
 - Information Booth
 - Pub Office
 - Photographers
 - Copy Editors

Relations

Bennett Do, Assistant to the Director of Relations, presented slides *[lightly copy-edited]*:

- Voice Actors
 - Kana Ueda
 - Karen Strassman
 -
- Industry Guests

- Bellamy Luna Brooks
- Music Guests
 - ACME
 - Banvox
- Cultural Guests
 - Sebastian Masuda
 - Hyper Core
 - Haruka Kurebayashi
 - Alisa Freedman
- We are currently looking for:
 - Autograph Staff
 - Drivers

Secretary

Andrew Young, Assistant Secretary, presented slides *[lightly copy-edited]*:

- Ratifications are up to date
- Minutes are up to date for the most part
- We're excited for con!!

Treasurer

Timothy Trotter, Treasurer, presented slides *[lightly copy-edited]*:

- We are closing in and our Supply and Logistics
- Manager Trevor is making transportation plans.
- We are always looking for Load-In / Load-Out.
- Staff Openings
 - Assistant Treasurer (1 position)
 - Treasury Staff (4 positions)
 - Load-In and Load-Out (several positions)
 - (General, Coordinators, and Drivers)

Outreach

Devin Hunter, Outreach Committee Chair, presented slides *[lightly copy-edited]*:

- Rose City Comic Con had a big impact with 300 conversations and 66 pre-registrations!
- We now have guest bookmarks as a smaller giveaway.
- The Outreach team runs on the enthusiasm of our volunteers!
- Stay up to date on upcoming events and workgroup meetings!
- Next meeting: October 17 @ 6PM on the staff Discord in #outreach-voice
- Upcoming Events:
 - Portland Retro Gaming Expo October 13-15 Portland, OR

Unfinished business

There was no unfinished business.

New business

There was no new business.

Good of the order

Anime Movie Minute

Robert presented a list of upcoming anime on behalf of Heather [see slides attachment for list].

Joining staff

- Want to join staff but not sure what you want to do?
 - Visit <https://www.kumoricon.org/open-positions> to read about all the positions we have available.
- Know what you want to do or need some help making a decision?
 - Visit <https://www.kumoricon.org/staff-application> to apply or take a small survey so we can help you figure out what to do.

Good of the order is accepting submissions!

- You can email good.of.the.order@kumoricon.org!

Open Mic Time!

- Mike B came on stage to ask a few questions:
 - What is the con's opinion on AI: We do not allow AI generated art to be sold in artists alley, or to be submitted for any of our art/writing contests. Any other opinions about AI are held by individuals and are separate from the convention as a whole.
 - If we had heard from someone imitating him and his press company, using AI, in an attempt to get him banned from the convention. The executive team will look into this further and get back to him.
 - If we would be getting any more voice actors as guests at the convention, we've pretty much announced everyone at this point.

Adjournment

The meeting was adjourned at 1:34pm by Robert Trotter.

Submitted, and revised and approved by the members,
Marie Jackson, Secretary

Attachment: Presentation slides

See file *kumoricon-minutes-member-20231014-attachment.pdf*