

Kumoricon / Altonimbus Entertainment
General Meeting of the Membership on July 22, 2018
DoubleTree by Hilton Hotel Portland
1000 NE Multnomah St, Portland, OR 97232

Call to Order

The meeting was called to order at 1:12pm by Brian Mathews.

At the opening of the meeting, 38 members were present out of 285 total, with 39 needed to reach quorum. Quorum was not met.

Minutes

Minutes approval was skipped at the start of the meeting due to not having quorum.

Reports

Brian Mathews, Chair

- Working with staff to make sure they get their stuff done.
- A lot of the job before con is sending emails and poking people.

Ash Butler, Director of Infrastructure

- Currently at 73% of the hotel room block being filled. Good for this time of year.

Jessica Ulibarri, Director of Membership

- Registrations are going great. Over 1700 attendees, including VIP members but not including specialty. Last year, we had 1550 at this time.
 - VIPs are currently sold out.
- Seeking all staff in every sub-department:
 - Membership has a solid staff schedule and we follow it. It is the most fun department. Get to see everyone's cosplay.
 - Con Suite: Seeking two coordinators. Kitchen experience, like to cook, have serving experience. Coordinator level has a little more responsibility, and a perk is a guaranteed hotel staff rate for at least one night.
 - Also seeking general staff.
 - Need food handler card.
 - Cosplay Repair: Experience building cosplay or repairing cosplay, general sewing or crafting. Has set shifts for all days. Laid back environment, quiet room. You get to save people's con experience.

- Registration: Seeking all people. Several coordinator positions are still open. Prefer experience at Registration from here or at another event. Opportunity to move up. Request resume for managerial positions.
- General Registration and Line Staff: Direct people where to go.
- Specialty Membership: Check in VIPs, guests, industry, artist, exhibitors, and press. Similar to Registration. Sitting at station, checking people in, and no handling money. Specialty Membership has all of Sunday free; a few hours on Wednesday; more hours on Thursday and Friday; and a little on Saturday.
- Registration Software Development: Software development and also maintenance at-con.
- Need staff for Lite. If interested in being Registration at con but aren't sure, can try at Lite. Great training opportunity.

Jason Pollard, Director of Operations

Not present. No report.

Jaki Hunt, Director of Programming

Devin Hunter, Assistant Director of Programming, reported:

- Working on getting the various event sign-ups on the website. Watch Facebook page and website news feed.
- Getting ready for Kumoricon Lite. Need help for Main Events Staff and Video Gaming Staff. Easier to staff because short event.
- Getting tournaments together.
- The Kumoricon Lite schedule was announced today.
- Need staff for main con as well.

Samantha Rushford, Director of Publicity

Brian reported:

- Very busy preparing for Lite with graphics, updates, and signage.
- Worked hard on newsletter which went out last week.
- Work continues behind the scenes and for the website.

Sam Taylor, Director of Relations

- Artist Alley, Exhibits Hall, and Small Press are doing well. Applications have closed for Artist Alley and Small Press. Most participants have paid for their booths. Small Press has been full for a while. Exhibits Hall applications are still being accepted.
- Charity:
 - Got items signed at Anime Expo for charity.
 - Two charities: One is Doernbecher Children's Hospital. The second is the Japanese language track for the International School, an immersion program. Provides financial assistance for students.

- Maid Café: Getting the final menu for Kumo main. The Kumo Lite menu is posted. We have a lot of snacks and sweet treats. We have gluten-free and vegan-friendly cake, as well as regular cake; have ice cream, teas, and sodas. Play games with maids or get photos taken.
- In desperate need of Guests and Industry Staff. Combination of Autograph Staff, Liaisons for guests. Seeking Coordinators for Guests and Industry departments.
- Maid Café is fully staffed. However, if you are looking for a Butler position specifically, we are still accepting.
- Really, really, really need Autographs Staff.

Jeff Tyrrell, Secretary

- Launched online staff application form. Instead of manually emailing directors from the org chart, the form walks you through your interests and highlighted positions.
- Working on survey/feedback form for the future.
- Working on policies and behind-the-scenes stuff.

Rene Webb, Treasurer

Not present. No report.

Establishment of quorum and minutes approval

At this time, a recount was held, and 46 members were present, with 39 needed to reach quorum. Quorum was now met.

The March 10, 2018; April 21, 2018; May 20, 2018; and June 10, 2018; minutes were approved without objection.

Jeff reported that there was an error in the last Annual Meeting minutes in the start time, with a corrected copy posted. With this announcement, we will put them up for approval in the August meeting.

Reports, continued

Outreach

Brian reported:

- Will be attending KuroNekoCon in Spokane.
- Obon Fest is the same weekend.
- Upcoming events after that are Resin Rose BJD Expo, followed by Rose City Comic Con, for which we are providing a ton of panels.
- Otherwise, Outreach is kind of winding down for the year.

Kumoricon Lite

Sam reported:

- Kumoricon Lite is next weekend.
- Despite needing staff, there is an overall feeling of excitement. This is one of the most produced mini-events for Kumoricon.
- Event features Panels, Gaming, Main Events, Maid Café, Exhibitors, Artists, Escape Room, and a Late Night Rave as a three-hour long dance.

Jessica reported that it is \$15 at the door.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Good of the Order

A meeting participant reported that the Hollywood Theatre is showing Cowboy Bebop: The Movie on August 26.

A staff member reported that we need Merchandise Staff for both Lite and regular Kumoricon.

A meeting participant reported that they got a box full of old manga from the Tigard Library, and are selling it or probably giving it away. Multiple directors suggested donating it to the Kumoricon manga library.

Cay Fletcher, Assistant Director of Relations, reported that if you have any gently used anime or manga merchandise, you can donate it to the charity auction. Bring it to a meeting or email charity@kumoricon.org to arrange a meeting time.

Sam reported that we're welcoming Tokyo Otaku Mode as a sponsor. They are sponsoring many of the prizes for Lite and main con.

A meeting participant asked how to donate to the manga library. Devin said to talk to him.

A meeting participant reported that an annual Ghibli festival is currently running. Princess Mononoke is showing Wednesday. Grave of the Fireflies is showing next month. Totoro and Spirited Away are also showing, with Castle in the Sky in November.

A meeting participant reported that Sailor Moon R and S are currently playing on July 28 and 30, and then August 4 and 6.

A staff member reported that we are seeking Info Booth Staff for both Lite and Kumoricon.

A staff member reported that they did Pro-Bending last year, and that the last videos uploaded to the Kumoricon YouTube channel were from 2016. They said that they can't find the YouTube

channel through Google. They said that the channel has not posted some videos that have been sent in to the team, such as a 13-minute documentary about Pro-Bending. Cay reported that Samantha's team is working on the video stuff right now. Jeff reported that the video is linked in the social media buttons on the top of the website.

Brian reported that as part of a new Dragon Ball movie being released, a bunch of the previous Dragon Ball movies are re-showing in theaters, including Dragon Ball Z: Broly The Legendary Super Saiyan on September 15, a one-time Fathom Events showing at several Regal theaters.

Jessica mentioned a concern that was raised on social media about preferred names. She stated there is a false rumor on social media that we don't allow preferred names for at-con Lite sign-ups, in contrast to pre-registration. She said she is clarifying that we allow it at-con as well as for pre-registration.

A meeting participant asked if we are increasing the amount of security (in contrast to Yojimbo). Brian reported that we are continuing our security contracts, but that he doesn't know if the amount is changing.

Sam gave a recurring reminder that when you're online, be very cautious if you are staff because you can be seen as a representative of Kumoricon. Direct people to the social media team, or to the correct department. Jeff added that for more information, the Staff Manual has specific examples and detailed guidance on that subject.

A meeting participant asked if people with an autism spectrum condition be staff. Several directors replied to state absolutely yes. Jessica suggested to talk to directors, assistants, and managers about what positions work best for you, and that we're happy to have people on staff with disabilities.

Adjournment

The meeting was adjourned at 1:43 pm by Brian Mathews.

Respectfully submitted,
Jeff Tyrill, Secretary