

Kumoricon / Altonimbus Entertainment
General Meeting of the Membership on April 21, 2018
DoubleTree by Hilton Hotel Portland
1000 NE Multnomah St, Portland, OR 97232

Call to Order

The meeting was called to order at 1:04pm by Brian Mathews.

At the opening of the meeting, 37 members were present out of 192 total, with 30 needed to reach quorum. Quorum was met.

Minutes

The minutes from the membership meetings of November 12, 2017; January 14, 2018; and February 11, 2018; were approved without objection.

Reports

Brian Mathews, Chair

- Working with different directorates to get things done.
- Running Outreach.
- Ran Sakura-Con booth.
- Working on policies and paperwork.

Ash Butler, Director of Infrastructure

- Room block has passed being 50% full.

Jessica Ulibarri, Director of Membership

- Registrations are 150 ahead vs. the same point in time last year. 19 VIPs are remaining out of 47 total for sale. VIPs give you exclusive guest autographs, unique merchandise, ability to get into Main Events and Live Programming before anybody else, and more.
- Seeking staff:
 - All departments.
 - Con Suite: Two coordinators and general staff. Experience with food handling and management, need food handler card, and get to talk to other people. Talk to Heather or Cat to apply.
 - Cosplay Repair: Manager and two coordinators. Experience with sewing or crafting cosplays.
 - Member Services: Coordinator and staff. Check staff in, give out staff T-shirts, and take mug shot photos.

- Registration: More coordinators, Line Staff, and general staff.
- Specialty Membership: Checking in exhibitors, artists, industry guests, etc.
- Most positions in Membership have predictable schedules.

Jason Pollard, Director of Operations

- Hiring for all staff positions in Operations. Also seeking staff for:
 - Maid Squad: Line control, guide attendees to seats.
 - Yojimbo: Manager and general staff. Customer service and policy enforcement inside event space.
 - IT: Installs cords, computers, and makes sure Membership can function; assists other areas of the con.
 - Dispatch: Inter-department communication, radio sign-up/sign-in.
 - Taking applications and suggestions for newly created ADA department inside Operations. Email operations@kumoricon.org.
- In the process of updating policies regarding costumes. Hope to have more information about that for the next meeting.

Jaki Hunt, Director of Programming

- Seeking staff throughout Programming. The department helps with content. Seeking staff for Main Events, Video Gaming, Tabletop, Panels, and all areas. See us at breakouts, and we'll direct you.
- Panel forms will be opening soon.
- Still catching up on emails.

Samantha Rushford, Director of Publicity

- Merchandise: All except pins have been ordered and received. Plushies have been ordered.
- Seeking staff:
 - Video editors: Offering two positions, both pre-con only. Create videos outside of the con.
 - Merchandise Staff: Help sell plushies and other merchandise.
 - [Jeff Tyrrell, Website Manager, reported] Website: Have multiple website development projects, including staff registration and attendee registration systems. Use PHP, JavaScript, and other languages. Have projects of different sizes to suit different staff.

Sam Taylor, Director of Relations

- Artist Alley deadline is now May 3. Overflow is rapidly filling.
- Exhibitors Hall is doing well.
- Small Press is doing really well. We have a lot more booths here.
- We are expanding our charity work. We are announcing that the Charity Auction is now not just for Doernbecher, but also that half of the proceeds are now going to a scholarship put on by The International School to fund educational programs, specifically

for the Japanese track. They are a local nonprofit school, with 80% immersive programming, and their Japanese track is expanding. The immersion program is expensive.

- We had to announce that Matt Mercer and Marisha Ray had to cancel as guests of honor.
- We had a great guest announcement on Wednesday, for Keith Silverstein. Played creepy professor from Sailor Moon and Torbjörn from Overwatch.
- Partner Tables and Industry applications will be opening soon.
- Need staff for the Relations team.

Jeff Tyrrell, Secretary

- Continuing internal policies work.
- Completed major technical upgrade to our document storage system.
- Our staff registration department can help you find a position if you are unsure.

Rene Webb, Treasurer

- Paid our taxes.
- Seeking staff.

Outreach

Brian reported:

- Been running outreach events for several weeks in a row.
 - Most have been successful.
 - Including: Sakura-Con (nearly 100 registrations, and sold a ton of merch), GameStorm, Chibi Chibi Con.
 - Selling pre-registrations like crazy at all of them.
- I'm running a booth in a couple of weeks at Haru-con, Friday and Saturday, May 4-5.
- Seeking Outreach staff.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Good of the Order

Samantha reported a reminder to watch how you word things on social media, elsewhere online, and even in person. People take your word as law, and may not know you aren't the one making decisions.

Cay reported that if you know of community events we don't yet have an Outreach booth at, such as a Japanese event, comic event, or local school club, email outreach@kumoricon.org, and we can look into it or maybe run a booth.

Samantha reported that we don't have flyers this meeting because they still show our previous (now cancelled) guests.

A meeting participant reported that the Friends of the Library used book sale is in two weeks, May 4-7 at the DoubleTree. May 4 is members-only day. They sell manga.

Adjournment

The meeting was adjourned at 1:27 pm by Brian Mathews.

Respectfully submitted,
Jeff Tyrill, Secretary