

**Kumoricon / Altonimbus Entertainment**  
**General Meeting of the Membership on February 11, 2018**  
**DoubleTree by Hilton Hotel Portland**  
**1000 NE Multnomah St, Portland, OR 97232**

## **Call to Order**

The meeting was called to order at 1:21pm by Brian Mathews.

At the opening of the meeting, 42 members were present out of 631 total, with 50 needed to reach quorum. Quorum was not met.

## **Minutes**

Minutes approval was skipped due to not having quorum.

## **Reports**

### **Brian Mathews, Chair**

- Working with other departments.
- Ran Mochitsuki outreach booth at PSU, a busy event with many children. Thank you to the volunteers there.
- Working on boring things like policies.

### **Ash Butler, Director of Infrastructure**

- Was hoping to have opened hotel reservations already, but we needed to work out a few more details. Is opening this week for both attendee and staff registration. Will announce details by Friday.
- Will need to make a hotel reservation before applying to get the staff rate. We have a limited number of staff-rate room nights. If you qualify for the staff rate, we apply it to your existing reservation. Email [hotel@kumoricon.org](mailto:hotel@kumoricon.org) for more information.

### **Jessica Ulibarri, Director of Membership**

- Have received about 300 registrations, not including recent outreach events.
  - Sold 9 VIPs. VIP program gets you exclusive autograph session with all guests and guaranteed signatures, priority entry to main events and live events, and swag bag with goodies.
- Membership is hiring for all staff positions:
  - Con Suite: General staff; plus two potential coordinator positions (coordinator position requires driver license as it is a runner position)

- Cosplay Repair: Management team (manager plus two coordinators), and general staff
- Member Services: Checks in staff, gives T-shirts, gives swag; seeking coordinators and general staff
- Registration: Coordinators and general staff; Line Staff
- Specialty Membership: Checking in Exhibitors, Artists, Press, Guests
- VIP Staff: Check in VIP attendees
- Staff for registration software development team: Experience in Java, SQL, Linux administration, or printer technology

## **Jason Pollard, Director of Operations**

Brian Mathews reported:

- Seeking staff. Email [operations@kumoricon.org](mailto:operations@kumoricon.org) (or sign up in person for Maid Squad).

## **Jaki Hunt, Director of Programming**

- Seeking all kinds of staff. Department oversees content.
- Will be at Asian Celebration with cat ear-making, gaming, and karaoke.
- GameStorm is in the first part of April.
- Panel applications will open first part of March.

## **Samantha Rushford, Director of Publicity**

- Working on merchandise and related things. Have some samples to look at today.
  - New tote bag with a slightly tweaked new logo, which is a circle instead of an oval.
  - New water bottle.
  - Power banks.
  - Way more pins than last year.
- Press applications are expected to open in March. Can accept journalism students, those who work on a newspaper for school, a local newspaper, a blog, a YouTube channel, and more. Will post on social media on website when it opens.
- Seeking staff:
  - Merchandise
  - Info Booth
  - Two video editing positions: Only outside of con position, so can have fun at the con. Take already-shot video footage and turn that into promotional material.

## **Sam Taylor, Director of Relations**

- Guest announcements are coming soon.
- Applications for Maid Cafe will open soon. Deciding whether to have one session be a butler-only session.
- Accepting Charity Auction donations. If you have an old figure you don't need anymore, we will take it off your hands. We also accept hand-made items, such as a blanket made out of previous Kumoricon T-shirts.

- Hoping to have Artist Alley, Small Press, and Exhibits Halls applications open in the next month.
- Always looking for more staff.
- For Charity Auction donations, email [charity@kumoricon.org](mailto:charity@kumoricon.org).

### **Jeff Tyrrill, Secretary**

- Staff registration is open. If you are a coordinator or higher, you can sign people up. The previous staff term expires late March.
- Seeking Assistant Secretary. Work on policies things, minutes for member meetings and executive meetings. Work on things behind the scenes. Policies for things that are not as visible.

### **Rene Webb, Treasurer**

- Tax season.
- Seeking Load-In/Load-Out Staff.

### **Unfinished Business**

There was no unfinished business (and quorum was not met).

### **New Business**

There was no new business (and quorum was not met).

### **Good of the Order**

Brian reported a follow-up from the Mochitsuki event: Outreach is always looking for staff. Outreach takes staff from several different departments, and goes to booths at different events, and spreads the word about Kumoricon, and it's really fun. There is an outreach sign-up form in the staff website for current staff. We collect your contact and interests and can reach out to you. Or you can email us at [outreach@kumoricon.org](mailto:outreach@kumoricon.org).

Sammi reported that this was her monthly reminder to be careful with what you're saying on social media. If you ever said you were staff, or have Kumoricon listed as your employer, you can become a representative of our event, and people will take what you say as fact. You can message the moderators in the Facebook group. Ask, rather than guess on answers to questions.

A meeting participant reported that there is a local Disney pin trading event on March 11, starting at 11:00am, at the Clackamas Banquet and Catering Center.

Jeff reported a reminder, following up from the social media reminder, that the new staff manual includes a section on social media, as well as other content. Read it early in the year before crunch time.

A meeting participant reported that Initial D Parts 1 and 2 are showing at the Kiggins Theater on February 24 at 1pm, and Part 3 is playing on March 10 at 1pm.

## **Adjournment**

The meeting was adjourned at 1:40 pm by Brian Mathews.

Respectfully submitted,  
Jeff Tyrill, Secretary