

**Kumoricon / Altonimbus Entertainment**  
**General Meeting of the Membership on September 16, 2017**  
**DoubleTree by Hilton Hotel Portland**  
**1000 NE Multnomah St, Portland, OR 97232**

## **Call to Order**

The meeting was called to order at 1:26pm by Phillip Koop.

At the opening of the meeting, 83 members were present out of 384 total, with 46 needed to reach quorum. Quorum was met.

## **Minutes**

The minutes from the membership meeting of August 13, 2017, were approved without objection.

## **Reports**

### **Phillip Koop, Chair**

- Many departments need key staff. Entice your friends.
- Weekend bus/light rail passes available for staff, which cover TriMet and C-TRAN.
- The age requirement for staff is officially 16, but we can make exceptions. Certain positions require age 18 or 21.

### **Ash Butler, Director of Infrastructure**

- Hotel rooms:
  - The room block is 94% full.
  - The room block is at this hotel (DoubleTree).
  - The staff rate request for is open. For the staff rate, you book your own room, and then we apply the rate to your reservation. We cannot book your staff room for you.
  - We only have a very few number of staff rate room-nights.
- Infrastructure staff is mostly full. However, we will be happy to talk to you about the possibility of staffing next year.

### **Jessica Ulibarri, Director of Membership**

- Seeking staff in most positions:
  - Con Suite—Requires food handler card, not attendee-facing; can get food handler card very easily and cheaply.

- Cosplay Repair Staff—Sewing, cosplay repair experience, calm people down if they are panicking.
- Registration—High need for staff; cash handling and customer service experience.
  - Opening for Specialty Badge Coordinator.
- Member Services
- Registration count is about 200 ahead of this time last year.

## **Jason Pollard, Director of Operations**

- Seeking staff:
  - Dispatch Staff—Radio handling and coordination; communication between Programming and other departments.
  - Yojimbo Staff—Ensure attendees have a fun and safe time, and that policies are enforced; badge checks. Have 20 staff, but need about 40.
- Having a meeting for Operations management during breakouts.

## **Jaki Hunt, Director of Programming**

- The first draft of the schedule was sent to panelists. Will later send it to staff.
- Cosplay Contest sign-ups are ending soon. We especially need more skits.
- New event: Cosplay Lip Sync Showdown. Sign-ups will open soon.
- Seeking staff:
  - Biggest need is for Main Events—Lights, equipment, and can follow orders.
  - Panels: Get to watch panels.
  - Video Gaming
  - Craft Staff—Making cat ears, kanzashi, and kumihimo bracelets.
  - We need volunteers for making cat ear making kits.
- Sign-ups are still open for many contests, including Karaoke, Cosplay Chess, and Pro-Bending.

## **Samantha Rushford, Director of Publicity**

Mariona Gates, Assistant Director of Publicity, reported:

- We have amazing new merchandise, thanks to the Design team, including zip-up hoodies, wall scrolls, and tumbler cups.
- Have exciting design for program book cover.
- Mascot Contest voting is open to staff.
- Seeking staff:
  - Big need for Merchandise Staff.
  - Video Staff—Also having a breakout meeting for current Photography/Video Staff today.
  - Press Office Staff—Interviews, overseeing Press Office.
  - Social Media Staff—Including at-con especially.
  - Website Development Staff
  - Info Booth Staff

## **Sam Taylor, Director of Relations**

- Announced guests yesterday from Voltron and Pixar.
- Artist Alley is completely sold out and filled.
- Exhibits Hall changed layout. It is now sold out and filled, and we have a waitlist.
- Art Show needs submissions. Encourage if didn't get into Artist Alley.
- Need more items for our Charity program. Beneficiary is Doernbecher Children's Hospital, a local hospital.
- More guest announcements are coming.
- Seeking staff:
  - Giant all-hands Relations meeting today for both current and potential staff.
  - Artist Alley, Small Press, Art Show / Charity, Autographs, Gophers, and Drivers

## **Jeff Tyrrell, Secretary**

- The image upload system in the staff area of the website will be restored soon for badge images and profile photos.
- Three bylaws amendments have been approved by the board. Bylaws amendments must be ratified by the membership to take effect. These will be published to the membership for review before the next general meeting:
  - Adjudication of disciplinary disputes.
  - Conflict of interest.
  - Disciplinary actions involving a board member or candidate for election to a board position.

## **Rene Webb, Treasurer**

- Income is currently surging, but expenses will be surging soon as well.
- Seeking staff:
  - This department is age 18+ only except in very special circumstances.
  - Load-In/Load-Out Staff—Primarily work right before and after con, rather than during.
  - Treasury Staff—Count money, but doesn't require customer service.

## **Outreach Committee**

Phillip reported:

- We went to both Uwajicon and Rose City Comic Con. Both events went extraordinarily well.
  - Uwajicon is a free event in Uwajimaya's parking lot, on Labor Day weekend. We sold 45 registrations plus 7 ghost nekos.
  - At Rose City Comic Con, we had a booth, and sold about 50 registrations, which was more than usual, and we handed out free stuff. More people recently have heard of Kumoricon.
- No more outreach events before con. Then outreach starts again with OryCon on November 17.

## **Unfinished Business**

There was no unfinished business.

## **New Business**

There was no new business.

## **Good of the Order**

Jason reported that the next two meetings will have general staff training sessions. Day 0 will be busy, so make one of these two meetings if you can. Your staff position or department may also have its own training.

Sam reported that the Tea Party is sold out of its 80 tickets. She also reported that reservations for Ghost Neko's Purranormal Maid Café are open, and the menu is live. The DoubleTree prepared a unique, Japanese-inspired menu. They will be able to accommodate gluten-free to a certain extent (unfortunately not for curry). They will be able to customize items to be vegetarian or vegan. Maid/Butler positions are open to any gender, and your choice of role.

K.C. reported that on October 3, the Hollywood Theatre will be showing Army of Darkness.

Phillip reported that on October 23, the Hollywood Theatre will be showing A Silent Voice by Kyoto Animation, a movie based on the manga. Last year, there were three good theatrical animation movies in Japan: Your Name, In This Corner of the World, and A Silent Voice.

Shaun, Exhibits Hall Manager, reported that there is a Google Voice line for reporting issues in the Exhibits Hall, including spills, trash, or bootlegs: 503-567-1204. Also accepts SMS and MMS messages.

Ari and Devin reported that the Pro-Bending Tournament (competitive dodge ball) is seeking referees. They would ideally have 6, but can operate with less. Referees get a front-row seat to watch the entire game. Volunteering would be a 6-hour commitment on Saturday, and could be an add-on to another staff position.

In response to a question asking if there would be bag restrictions at the Oregon Convention Center, Phillip reported that Rose City Comic Con did this, and that we would need to clarify with the OCC whether this will be required for Kumoricon.

Jennifer, Autographs Coordinator, made a call for Autographs Staff. The position involves customer service and line control, and helps attendees get guest autographs.

Sam added that Autographs Staff is a good stepping stone for the Guest Liaison position; it's a training ground and a pool to pull from.

Sam reported that the staff autograph session is at the tail end of the VIP autograph session. It is based on time available and there is not a guarantee of getting to every staffer in line.

A meeting participant reported that the Rose City Comic Con bag check was super fast, and they were skilled at it, and that they also did peace bonding at the same time. They suggested that Kumoricon adopt a bag check due to risk and safety concerns.

In response to a question about the location of Con Suite, Phillip stated that it would be at Inn at the Convention Center, but maybe not for as many hours as last year.

Jessica added that Con Suite space may not be available until Friday morning, so it may not serve breakfast on Friday. May have a desperate need for many Load-In/Load-Out volunteers to get it quickly set up on Friday.

Jason reported that if we do bag check, it is possible our staffing needs will increase, or we will have to hire contractors.

## **Adjournment**

The meeting was adjourned at 2:10 pm by Phillip Koop.

Respectfully submitted,  
Jeff Tyrill, Secretary