

**Kumoricon / Altonimbus Entertainment
General Meeting of the Membership on May 21, 2016
Crowne Plaza Portland Downtown
1441 NE 2nd Ave, Portland, OR 97232**

Call to Order

The meeting was called to order at 1:14pm by Phillip Koop.

At the opening of the meeting, 77 members were present out of 583 total, with 69 needed to reach quorum. Quorum was met.

Minutes

The minutes from the membership meetings of May 12, 2015; June 14, 2015; July 18, 2015; Aug 8, 2015; Aug 23, 2015; Sep 27, 2015; Jan 9, 2016; Feb 7, 2016; Mar 12, 2016; and Apr 24, 2016; were approved without objection.

Reports

Phillip Koop, Chair

- Phillip reported the previous resignation of Diana Hoffman, Director of Infrastructure.
- Phillip introduced his Vice Chair, Bridget Hollander. She is heading up an effort to construct the Kumoricon analog of a corporate HR department. Those sort of concerns may be directed to her at vicechair@kumoricon.org.

Director of Infrastructure

John Krall, Interim Director of Infrastructure, reported:

- Our hotel reservation system via PassKey went live on May 11. Approximately 28% of the available capacity has already been reserved.
- Within the next week, the form for staff hotel reservations will be posted.
 - Groups of four staff will be prioritized.
 - Some rooms are adjoining.
- An assistant director and a hotel liaison will be needed, so interested persons should see the newly elected director after the meeting.
- Nightly staff rate is \$125-\$135 (depending on view).

Brian Mathews, Director of Membership

- Pre-registration really took off when the hotel blocks opened. Increased by 150 in the last week. At 964 currently.
- Registration is looking for staff. Kim Davis reported:
 - Registration table staff, who process registration and take payments
 - Registration line staff, who help people get into the right lines and have the right paperwork
 - Both positions require excellent customer service skills and terrible “dad” jokes.
 - Registration closes at 7pm every night, shifts are set before con, and registration staff generally work 16-20 hours over the course of four days.
- Looking for front of house Con Suite staff. Heather reported:
 - This position presents the food (prepared in the prep area) in the dining area which is in the staff hotel, The Inn at the Convention Center.
 - This position has set shifts.
 - Staff will need a food handler card by con.
- Looking for back of house Con Suite staff.
 - People in this position need to be qualified to handle food and put up with Josh Kiser.
- Cosplay Repair Station is also in need of staff.

Jason Pollard, Director of Operations

Ben Riker, Assistant Director of Operations, reported:

- Looking at training together with staff manual, and putting together training material.
- Looking for Yojimbo staff: Customer service with attendees, and communicating policies to attendees.

Jaki Hunt, Director of Programming

- Looking for staff in almost all positions.
- Content: Video gaming, Manga Library, Chibi Room, panels; any events in event space.
- Cosplay Contest will open sign-ups in next couple of weeks.
- Panel applications have been open.
- AMV Contest is continuing to accept entries.
- Jaki is working on getting caught up on emails and apologized if anyone is still waiting for her response.

Samantha Feldman, Director of Publicity

- Announcing things on social media.
- Press Office is looking for staff. This position interacts with press and helps with printing needs at con.
- Working on merchandise.
- Outreach is a pre-con position.

- Email publicity@kumoricon.org or see Samantha's assistant after the meeting if interested.

Ally Fields, Director of Relations

- Autograph staff needs more people. These staff work with guests and also attendees to ensure as many as possible have as much fun as possible getting through the lines. Staff might be taking photographs for attendees as well.
- Guest announcement: Kyota from The Boy and the Beast, Eric Vale

Jeff Tyrrell, Secretary

- Jeff reported he is still accepting applications for Staff Manual Coordinator. This is not a staff training position, but it does involve preparing and organizing reference material.
- The board made minor changes to the code of conduct last month, mostly to reflect changes for the Oregon Convention Center. Available on the website.

Amy Bourgo, Treasurer

- Amy reported she is in need of staff to pick things up, move them to places, and put them down. This position is before and after con.
- Amy also needs experienced persons for counting money during convention.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Good of the Order

Phillip announced that the board is working on solutions to the difficulty reaching quorum.

Brianna (Multimedia Manager) announced that she is accepting applications with portfolio for videographers. Email multimedia@kumoricon.org if interested. She is also looking for photography staff, so send an application with portfolio if interested.

Special Election

Bridget Hollander, as election moderator, read section 7.D of the bylaws aloud as required.

John Krall gave an introductory speech as Director of Infrastructure.

A question and comment period was held for the candidate.

A motion was made to elect John Krall by acclamation, without objection, thereby electing John Krall as Director of Infrastructure.

Adjournment

The meeting was adjourned at about 1:52pm by Phillip Koop.

Respectfully submitted,
Jeff Tyrrill, Secretary