

General Meeting of Altonimbus Entertainment Membership
Saturday, August 27, 2011
Hilton Vancouver Washington
Vancouver, Washington

Meeting called to order at 1:22pm by the President, Beau Gentry.

At the opening of the meeting, 82 members were present out of 205 total. Quorum was met.

Minutes

The Secretary motions to approve the General Meeting minutes as posted for the General Meetings for the months of July, and the first meeting in August. Motion passes by acclamation.

Reports

Chair, Beau Gentry

- Have all of dog tags that were ordered printed and with me. Can pick yours up.
- Would like for other executives to introduce their managers and coordinators during their reports.
- Ally Fields and I did interview with Sue Vorenberg in The Columbian, newspaper in Vancouver, WA. Coming out in "Friday's" edition—expect it either yesterday, or next week.
- Will review policies and show Code Adam video later in meeting. Code Adam is a system for reporting and locating lost children.

Secretary, Jeff Tyrrill

- All staff registrations received at last meeting were processed. These made it into con book, as long as there was no problem with the registration. Staff registration closed at that time, barring a few exceptions for certain people to complete an incomplete staff registration.
- Introducing:
 - Debra Stansbury, Assistant Secretary

Treasurer, Barbara Hunt

Report given by Assistant Treasurer, Bridget Hollander.

- Have received money, spent money, have money.

Facilities Liaison, Phillip Koop

- Used up all staff nights. If haven't requested staff room yet, aren't anymore.
- Mostly finished processing staff rooms with one or two exceptions. Can ask me for details during breakouts. If you need to add your credit card to your room, please do so immediately because otherwise will have to cancel your room.
- During breakouts, will do walkthrough of Hilton covering second floor, first floor, and basement (garage). Accompanied by hotel staff.
- Working on parking. No parking in Hilton; all used for con space. Downtown Vancouver doesn't have a lot of parking. Encourage people to carpool or get dropped off, or use public transit.
- Scheduling annual meeting; hopefully done by the last day of con, or shortly after. Will end of September or early October.
- If have questions or problems with hotel issues (including adding credit card to staff room), email hotel@kumoricon.org or talk to me during breakouts after walkthrough.

Director of Operations, TJ Stinson

- Looking for people to help with load-in and load-out, Thursday and Tuesday. Email operations@kumoricon.org to help.
- If want to help and haven't joined staff, talk to David or Tristan to volunteer.
- Introducing:
 - Matt Dwyer, Communications Coordinator
 - Wes Cox, Logistics Manager
 - Rene Gwynn, Con Suite Manager
 - Christine Jones, Assistant Con Suite Manager
 - Logan Van Rheen, Assistant Director of Operations
 - Jon Bressler, Assistant Director of Operations
 - David Reynolds, Volunteer Manager and Info Booth Manager
 - Tristan Harris, Volunteer Coordinator
 - Brandon De Vore, Registration Manager
 - Brian Mathews, Assistant Registration Manager
 - Chris Blackburn, Assistant Registration Manager
 - Jason Tewksbury, Registration Staff
 - Jesse Cranston, Yojimbo Site Manager
 - Ben Riker, Yojimbo Site Manager

Director of Programming, Jaki Hunt

- Still accepting applications for Cosplay and Karaoke.
- Cosplay Chess done.
- Art Show still open.
- Looking for help with setup on Friday.
- Introducing:
 - Kristina Anderson, Panels Manager
 - Andrew Young, Assistant Director of Programming
 - Marie Landers, Assistant Director of Programming
 - Frank Chiou, Assistant Tabletop Manager
 - Phillip Koop, Tabletop Manager
 - Arturo Guzman, Karaoke Coordinator
 - Matt Brown, LAN Coordinator
 - Andie Letourneau, Cosplay Coordinator
 - Randy Mackin, Video Gaming Manager
 - Devin Hunter, Main Events Manager and Tech Coordinator
 - Kirin Kapin, Main Events Staff
 - Steve Croxton, Assistant Office Manager (Red Lion)
- Andie Letourneau, presenting Guy Letourneau's AMV Coordinator report: Guy still finishing Kumoricon opener. Computer problem ate about half of it. Making four iron chef packages instead of usual six. Historically, only two to three entrants. Coordinator's Choice prize for AMV has never been awarded yet. This year, one AMV has won Coordinator's Choice. Special honorable mention. Not allowed to say what it is yet. Somebody needed effects clip with Kumoricon umbrella girl logo. Whoever needed it, see me, I will tell what he wanted you to do.
- Andie Letourneau, Cosplay Coordinator: 17 skits. About double two weeks ago. Plenty of room for more skits. 9 dance skits, 8 regular skits. (Further breakdown details were read.) 24 costumes. Several dropping, but several new applications. Skits divided into dance and regular skits. Audience choice award: Write on back of ticket to get into cosplay, what they think is best skit. Ballots will be counted. Audience Choice may or may not match judges' choice. Audience Choice announced at Closing Ceremonies. Need more stage ninjas, ushers volunteers.
- Devin Hunter, Main Events Coordinator: Friday will be setting up Main Events, starting in the morning. The more volunteers, the lighter the work.
- Need volunteers in many areas of setup all Friday.

Director of Publicity, Ally Fields

- After meeting, really cool event with dancing at waterfront.

- Button-making party at Amanda Robert's house. Noms and buttons. Sunday at 4pm. If need address, talk to Amanda or me. Auxiliary button-making party at my house, in McMinnville, on Monday at 5pm. By then, will have two button makers. Working on button-making button. Inception sort of button. For people who help with buttons and food.
- Will have bag stuffing Thursday at con, probably in garage, or wherever space is available. If want to help, talk to me or Volunteers staff.
- Introducing:
 - Amanda Roberts, Assistant Director of Publicity
 - Ellen Klowden, Editing Coordinator
 - Arturo Guzman, Promo-Force Coordinator
 - Jeff Tyrrill, Website Administration Manager
 - Kaley Valleen, Press Coordinator
 - Michael Evans, Website Principal Developer
 - David Reynolds, Forum Moderation Lead (announced later during Good of the Order)

Director of Relations, Sarah Paige

- Introducing
 - Debra Stansbury, Assistant Director of Relations
 - Kate Fletcher, Guest Manager and Industry Manager
 - Scott Hargett, Charity Auction Manager
 - Kari Hargett, Auction Staff
 - Bridget Hollander, Green Room Shift Manager
 - Teresa Potter, Exhibitors Hall Managers
 - Sean Frazier, Exhibitors Hall Staff
 - Jennifer Cox, Artists Alley Manager
- Kumoricon will be West Coast Anime Convention premiere of English dub of Trigun: Badlands Rumble. Will be shown Friday night, with times and locations to be announced. Partnering with FUNimation for premiere.
- Still looking for suggestions for local business that can partner with. Email relations@kumoricon.org, or talk to me or Kate or Debra at breakouts.
- Accepting donations for charity auction now, and at con.
- Have sketches from artists at Comic-Con, which will be at charity auction.

Announcement is made that we will try to arrange Trigun showing so that staff can attend, or see if a second showing can be done for staff. Will work out details.

Vice Chair, Dawn Hewitt

- Introducing
 - Jasmine Merritt, VIP Manager
- VIP Office will be same place as Volunteer Office, also Maid Office. Board Room in Hilton.
- Still eager to have more volunteer maids and butlers. Will accept volunteers at Volunteer Office.

Policies Report

A Code Adam video is shown at the meeting, lasting 10 minutes.

Question is asked what to do if a child age 12 or under is wandering without parent accompaniment as required? Several staff state to take the child to the Yojimbo/Operations Office, on the third floor. Phillip states that we will try to get keys for staff who are not staying at the hotel so they can access the third floor from the stairs.

Reviewing attendee policies:

- Peace-bonding is usually handled by Yojimbo at peace-bonding table.
- Plushie is prop, not a weapon, does not need to be peace-bonded.
- Giant foam hammer is prop, toy weapon. Should be peace-bonded, even though can't be dangerous.
- Toy gun should be peace-bonded, even though a toy. Tip should be orange.
- Functional projectile weapons are completely not allowed.
- Ben Riker: Airsoft guns are allowed if they have been bricked. Must have orange tip. Bricked means entire insides are gutted, filled with a solid substance such as glue or epoxy. We will checked for props being bricked. Trigger does not have to be removed, but will be zip-tied in back and locked position.
- Stage steel is allowed. Stage steel is non-beveled or ground edge; if rounded, stage steel. Dull does not mean stage steel. Ground, pointed edge is not allowed, even if not sharp.
- Cardboard or foam swords are fine.
- Peace-bonding policy is on paper at peace-bonding table. Says agree not to use prop in an inappropriate manner. Attendee must sign agreement.
- Yaoi and yuri paddles are completely not allowed.
- Ben: This year, will peace-bond along reg line to reduce crowds at peace-bonding table.

- Staff, not attendee, perform the peace-bonding of the prop.
- No joke peace-bonding, like your hand, finger, or toe.
- Things not generally weapons like tennis rackets, canes, walkers, or wheelchairs don't need to be peace-bonded. Can ask at table if not sure.
- Staff not exempt from peacebonding.
- Prop computer chairs wouldn't be allowed in practice because obstruct traffic.
- Jasmine: Unwieldy costume component could require handler.
- Staff on duty can cosplay, but should not carry prop weapons while on duty.
- Badges need to be displayed on upper torso.
- Color codes for attendee badges: Red (age 12 and under), needs to be with adult at all times; yellow (age 13-17), needs signed parent permission form on file; blue (age 18), can be wherever they want.
- Schedule has events marked 18+; these need hand stamp.
- No 21+ panels this year.
- If costume has gloves, hand stamp can be somewhere else.
- Jaki: ID will not get you into 18+ panel; need hand stamp.
- Recommend that staff get hand stamped in advance so can enter any 18+ room on short notice.
- Staff badges are handed out at Operations Office, except Programming staff, in Programming Office.
- Females must wear at least non G-string bikini bottom, top that does not have spillage. Guys at least non-Speedo bottom.
- If an attendee is inappropriately dressed, Yojimbo or Operations Office can handle situation; will attempt to have same-sex staffer approach person.
- All attendee policies on website under registration section.
- Hotel policy says have to wear shoes. Defined by hard surface or sole.
- Policies on harassment, solicitation, and offensive behavior section are read and reviewed.
- VIP perk is skipping lines for events.
- Disputes on rules incidents can be handled by appeal in Yojimbo Office.
- Masks cannot be worn in either hotel in any place where it can be seen from the outside, or around place where hotel is taking money. Kumoricon would also like you not to wear masks where Kumoricon is taking money.
- Policies on photography are read and reviewed.
- Viewing Rooms and Trigun screener are off-limits to photography, video-recording, or audio-recording.
- Ally: The only people on staff who are staff photographers are those approved by myself or Tony, with visible buttons.

- Main lobby and restaurant(s) of hotel are considered public space.
- Only specific banned costume we've decided on is pedo-bear. Costumes with swastika, like Hetalia or Hellsing are not banned, but cosplayer should exercise discretion about potential for offense.
- Hotel will not double-book any non-con events with us this year.
- If non-attendees get drunk, report it to hotel for them to deal with it.
- Ben: If attendees get drunk and are problem, we can ask them to leave con space, and escalate for repeat offenses.
- Jaki: Staffers cannot even be drunk non-visibly. Repeat offenders will be removed from staff.
- Must be convention attendee to be in convention space. Even if have a hotel room. Hotel or police can enforce this.
- Pick up staff badges on Friday.
- Dawn: If people discreetly pass around concealed drink, and if staff and want to stop it, respond really loudly and they will tend to stop; can also report to Yojimbo. Best to report things while they are happening, rather than later when we can no longer do anything.
- When get staff badges, will get important room numbers, like Con Suite, various Offices.
- Jon Bressler: Staff badges will be larger and look different. Laminated instead of PVC cards. More noticeable as staff.
- Both offices on third floor.

Unfinished Business

No unfinished business.

New Business

No unfinished business.

Good of the Order, continued

Phillip Koop: Red Lion has created themed menu that is only available to those with convention badge. Menu has reduced prices. (Reads some of the anime- and game-themed items available.) Also have a happy hour menu, and some themed drinks. (For when off-duty, and not getting drunk.)

Phillip Koop: Working with city to find as many parking solutions as possible. Red Lion parking lot only for people staying at Red Lion. Red Lion guests will have stickers that prevent from getting towed. Not free parking to public. Hilton has a few overnight parking passes for Park 'n Go. Run by city. We will see if can arrange more. But otherwise, that is not overnight parking,

only day. If park there, gates close at night. If park there, could be ticketed by city for parking overnight, and risk not being able to access car.

Jon B: Last meeting before the con, so giving a shoutout to all staff working hard before con.

Beau: We are a customer-service based event. Take it personally when I hear attendees say staffers were rude to them. Attendees are our customers.

Phillip: We will have a unisex bathroom in hotel this year. Taking over smaller of two men's restrooms on first floor, next to Karaoke. Will ease some of bathroom problems. Nullify any cosplay or gender issues that may have arisen in past. Beau: This is trial. If works, will think about it again. If huge mess, then won't come back.

Kate: Lot of guests. Only three guests of honor, two cosplay guests, but a lot of industry guests. Guests talk to each other in industry, tell each other which cons treat them well, and which don't. Do best to make sure guests feel welcome. If issue with guests, talk to me or Sarah or Debra, so we can take care of it.

Amanda Roberts: At 4:30, we're heading to waterfront for Caramelldansen and other fun.

Tristan: If have any friends who can't afford Kumoricon, send them to the Volunteer guys. Staff it. Beau: Clarification, don't free-badge volunteers. Possibly exception in exceptional cases, but not normal policies. TJ: Testing out robust volunteer policy this year as trial run for next year.

Ally leads a wave maneuver with the audience.

Beau asks staffers to stand up, and counts the number of staffers. Asks staffers to sit down for each consecutive year higher they have not staffed, to see how many staffers have been staffing for each given number of years.

Meeting adjourned at 3:11pm.

Respectfully submitted,

Jeff Tyrill
Secretary
Kumoricon / Altonimbus Entertainment 2011